## **Career Fair Payment Options**

## Credit card

Please use the link provided and follow these steps:

https://secure.touchnet.com/C20134\_ustores/web/store\_main.jsp?STOREID=2&SINGLESTORE=true

- Select "Payment on Account"
- Enter the payment amount
- Type in the "Name on Account" (organization's name)
- Type in the password "bursar" (all lower case, no quotes)
- Click "Continue"
- Review your cart and Click "Checkout"
- Type in organization name again for Student M Number
- Enter in your email address
- Click on "Continue Unregistered."
- Enter in your credit card information
- Click "Continue" and it will then ask you for the MTSU ID number.
- Click "Review Order" then "Submit Order."

If you have any questions or problems, please contact Lee Mooneyhan at 615-898-5629 or Lee.Mooneyhan@mtsu.edu.

## Check

Please make checks out to MTSU Chemistry Department

Mail the registration form and check to:

Lee Mooneyhan

Chemistry Department

MTSU Box 68

Murfreesboro, TN 37132-0001