RUTHERFORD OPIOID BOARD

**Rutherford Opioid Settlement**

**Request for Proposals**

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**MTSU Office of Prevention Science and Recovery**
OPSR@mtsu.edu

# Funding Opportunity Description

In 2021 Rutherford County had 141 fatal overdoses, a 48% increase in overdoses since 2019. To attend to community needs such as this, the Tennessee Opioid Abatement Council has distributed relief funding to all 95 counties in Tennessee provided from national opioid lawsuit settlements.

The Rutherford Opioid Board has chosen to disseminate these funds directly into the community to repair damages caused by the opioid crisis. **Funding is available for the abatement and remediation of opioid use and misuse exclusively for the benefit of Rutherford County residents, citizens, and denizens.**

Funding will be used to positively impact the community within the Tennessee Opioid Abatement Council's six main strategy areas:

## Tennessee Opioid Abatement Council 6 Main Strategy Areas

1. Primary Prevention
2. Harm Reduction
3. Treatment
4. Recovery Support
5. Education and Training
6. Research and Evaluation

**Proposals will be received for this funding opportunity on a rolling basis, pending continued annual payout funding from national opioid lawsuit settlements**. The Rutherford Opioid Board reserves the authority to award or deny funding to community organizations based on their application review outlined in this Request For Proposals document.

This Request For Proposals document overviews all eligibility requirements for organizations requesting funding, outlines the application and submission process for organizations, and clearly identifies how proposals will be scored to inform funding decisions made by the Rutherford Opioid Board.

# Funding Opportunity Description
## continued...

**Only nonprofit charitable organizations with 501©(3) status, any chamber of commerce exempt from IRS Code 501©(6), nonprofit civic organizations, and government organizations are eligible to receive funds.**

According to Tennessee State Law, T.C.A. 5-9-109, Rutherford County may appropriate funds for the financial aid of any nonprofit charitable organization, any chamber of commerce exempt from IRS Code 501(c)(6), or any nonprofit civic organization, all subject to certain guidelines and subject to County Commission approval.

A non-profit charitable organization is defined as one in which no part of the net earnings benefit from any private shareholder or individual and which provides service benefitting the general welfare of the residents of the county.

Organizations described in section 501(c)(3) are commonly referred to as charitable organizations. Organizations described in section 501(c)(3), other than testing for public safety organizations, are eligible to receive tax-deductible contributions in accordance with Code section 170. **The organization must not be organized or operated for the benefit of private interests, and no part of a section 501(c)(3) organization's net earnings may inure to the benefit of any private shareholder or individual.**

Importantly, this statute imposes some requirements for such appropriations, which include the organization filing a report "of its business affairs and transactions". The report must contain an annual audit, description of the program that serves the residents of the county, and the proposed use of the county assistance.

**Any suspected fraud in connection with a Rutherford Opioid Settlement Application should be reported to the County for immediate review.** The County reserves the right to decline funding or participation if it is determined that fraud has occurred. You can also report fraud directly to the Tennessee Comptroller of the Treasury on their website.

# Award Information

**Eligible community organizations are permitted one grant per fiscal year.** Community awardees are eligible to re-apply for funding after successful completion of their grant term. Government organizations are permitted multiple re-appropriations (awards) of Rutherford Opioid Settlement funds within a single fiscal year.

**The maximum funding request per agency will be determined by the Rutherford Opioid Board upon the nature of the request and available funding.**

Grant proposals with funding requests to provide salary staff positions will be reimbursed quarterly, unless otherwise approved by Rutherford County for special circumstances. Proposals with funding requests to provide opioid abatement programming will receive funds up-front at the time of award, once processed by the County Finance office.

**Awards will be granted monthly by the Rutherford Opioid Board.** To be considered for funding during monthly reviews of applications, applicants must submit their entire application by the 15th day of the month prior to the review meeting. Applications received between March 15th and June 15th may potentially not be effective until the following fiscal year, starting July 1st.

The MTSU Office of Prevention Science and Recovery will host quarterly opportunities for agencies interested in learning best practices for preparing a high-quality and competitive application, as well as responsible grant management if awarded funds. These trainings will be offered through MTSU's Center for Health and Human Services and will not have any bearing or impact on the application review process.

**All application awards are not final until approved by the Rutherford County Commission. Additionally, the Rutherford Opioid Board and Rutherford County Commission reserve the right to modify this timeline as needed.**

# Eligibility Requirements

**Any funds awarded through this funding opportunity must be used for the benefit of Rutherford County residents and documentation must be retained ensuring the geographic eligibility of the recipients.** There is no cost match requirement for this funding opportunity.

| TYPES OF ELIGIBLE ORGANIZATIONS |
| --- |
| Any nonprofit charitable organization with 501©(3) status |
| Any chamber of commerce exempt from IRS Code 501©(6) |
| Any nonprofit civic organization |
| Any government organization in Rutherford County |

# Reporting Requirements

**If funded, the recipient agency will be required to collect and report information quarterly relating to the impact of the program on the target population.** Funded agencies will be provided with a reporting template and technical assistance to set up appropriate data collection. The information collected from the agency will be collated into a report for the Rutherford Opioid Board and the Tennessee Opioid Abatement Council to measure the impact of the funds within the community to reduce opioid use and misuse. Funded agencies will be required to track financial utilization of grant funds to provide documentation of allocations spent at the end of the grant term.

# Activity Requirements

**Proposed activities in the funding request must be permitted from the Tennessee Opioid Abatement Council's Approved Remediation List of activities.** See **Appendix F** to reference the approved remediation list. Each recipient will be required to identify which of the Tennessee Opioid Abatement Council main strategies their funding request is targeting: Primary Prevention, Harm Reduction, Treatment, Recovery Support, Education and Training, and Research and Evaluation.

# Application & Submission

## PROPOSAL REQUIREMENTS

### Project Summary

This document overviews the applicant's proposal and identifies a target population, outlines goals and objectives, selects a main strategy, anticipates number of people served, provides a cost statement, and more. Applicants must also include the identification of an assigned agency contact for overseeing and reporting on grant progress. See **Appendix A** for the required template for completing this section of the proposal.

### Project Narrative

This narrative of the proposal is capped at 5-pages and focuses on describing the population served, identifying the need that you will address, outlining the goals and objectives used to measure success, identifying evidence-based practices for implementation, planning for metrics to measure progress and success, and explaining your organization's capacity to achieve your goals. Narratives longer than 5-pages will not be reviewed.

**Use the following headings as you address each section:**

| SECTION HEADERS | SECTION DETAILS |
|---|---|
| **Need Statement & Target Population** | Define the specific community that will be served and why they will specifically benefit. Include information and data that clearly support the need and justification for the evidence-based services or program. |
| **Identification of Activities** | Identify and describe the selected main strategy and allowable activities that will be utilized for this funding request. Refer to Appendix F for the list of main strategies and allowable activities. For each allowable activity in your proposal, identify the activity's section number. For example, the activity section number for "Expand Naloxone training for first responders, schools, community support groups and families" is "A1". |

# Application & Submission
continued...

**PROPOSAL REQUIREMENTS**

| SECTION HEADERS | SECTION DETAILS |
|---|---|
| **Goals and Objectives** | Provide an explanation of the proposal's goals and objectives. Include measurable outcomes and outputs with specific timeframes for completion of goals. For objectives, include specific steps that will be completed to achieve your goal. Use S.M.A.R.T goals to draft measurable and time-sensitive goals in the narrative. Refer to Appendix G for guidance on exemplary S.M.A.R.T. goals. |
| **Program Design** | Outline the evidence-based or evidence-informed practices that will be used to achieve your goals. Include a summary of your timeframe for completion and the steps necessary for successful implementation. Identify possible challenges that will be addressed to ensure successful implementation. State how quickly you can begin implementation if selected for funding. Refer to Appendix H for guidance on common evidence-based practices. |
| **Evaluation Plan** | Explain how progress and success will be measured, including what data will be collected as part of the evaluation process. Both qualitative and quantitative outputs and outcomes can be included as data. Reference Appendix I for detailed information on examples for data reporting metrics in each main strategy. |
| **Organizational Capacity** | Detail the applicant's capacity to effectively implement the outlined activities. Reference prior experience, prior program successes, current institutional capabilities & community partnerships that will support successful implementation if funded. Attaching letters of support is encouraged. |

**Project Budget**

Include a detailed budget breakdown with a description of line items, any in-kind support from the agency, and budget justification for each line item requested. See **Appendix E** for the required budget template for submission.

# Application & Submission
continued...

## PROPOSAL REQUIREMENTS

### Required Attachments

| NON-PROFIT ORGANIZATION | GOVERNMENT ORGANIZATION |
| --- | --- |
| Project Summary, Project Narrative, and Project Budget | Project Summary |
| Copy of Annual Audit | N/A |
| Budgeted Revenues and Expenses for the Current Year | N/A |
| Budgeted Revenues and Expenses for the Prior Year | N/A |
| Actual Revenue and Expenses for the Prior Year | N/A |
| Rutherford County Fund Monitoring Form: Compliance Survey | N/A |
| Salary Schedule (if proposing grant funding for salary position) | N/A |
| 501 (c)(3) Determination Letter | N/A |
| Letters of Support (if applicable) | Letters of Support (if applicable) |

## SUBMISSION REQUIREMENTS

**Proposals should be submitted by email to OPSR@mtsu.edu and will be accepted on a rolling basis.** Proposals should be emailed with the subject line: **Rutherford Opioid Board Application Submission.** The Project Narrative should be completed in Times New Roman 12-point font for all pages with 1.5 line spacing.

# Application & Submission
## continued...

For questions regarding the grant application, please refer to the FAQ section of the MTSU Office of Prevention Science and Recovery website (mtsu.edu/chhs/opsr).

Outstanding questions about the grant application can be answered at the public quarterly grant workshops offered by the MTSU OPSR team. **Specific questions regarding advice on application proposals will not be answered over individual emails or phone calls.**

Proposals will be voted on monthly by Board members during the Rutherford Opioid Board Meetings. Proposals must be received no later than the 15th day of the month prior to the upcoming ROB application voting meeting in order to be considered. **Any applications received between March 15th and June 15th may potentially not be effective until the following fiscal year, starting July 1st.**

**See Appendix D for a checklist to ensure all sections of the proposal are complete.**

| DATE RECEIVED APPLICATION | VOTE TO AWARD | GRANT TIME PERIOD |
|---|---|---|
| MAY 15th | June | July - June 30th |
| JUNE 15TH | July | August - June 30th |
| JULY 15TH | August | September - June 30th |
| 15TH DAY OF MONTH "A" | The Month Following Month "A" | The Month Following a Vote to Award - June 30th |

# Application Review

## RUTHERFORD OPIOID BOARD EVALUATION PROCESS

**The application review process is a 2-stage process to examine the application components identified in this Request for Proposals.**

The MTSU Office of Prevention Science and Recovery will receive all applications on behalf of the Board, will ensure that all required components are included, and provide ranking recommendations based on the evaluation criteria outlined below.

The Rutherford Opioid Board will then review all recommendations for final consideration and final funding decisions. If the Rutherford Opioid Board votes to an award an application, that application then must also be approved by the Rutherford County Commission's Budget Committee and the full County Commission. This may delay the timing in which an organization receives grant funding by up to a month.

**All rankings and scorings will be available for feedback to all applicants regardless of the Board's funding decision.**

## EVALUATION CRITERIA

There are a maximum of 100 points available during the review process.  Proposals will be reviewed and scored by a committee from the MTSU Office of Prevention Science and Recovery. **Proposals will be evaluated based upon the proven ability of the applicant to meet the goals of the project description in a cost-effective manner.**

The chart on the following page illustrates the breakdown of eligible points that can be awarded per application section.  This chart can also be used to organize your proposal into the requisite order to ensure that all components have been addressed.

For a full scoring rubric used for all proposals, see **Appendix E.**

# Application Review
continued...

## EVALUATION CRITERIA

| Proposal Section | Maximum Points Available |
|---|---|
| **Project Summary** | 10 |
| **Project Narrative** | |
| • *Need Statement & Target Population* | 10 |
| • *Identification of Activities* | 5 |
| • *Goals and Objectives* | 10 |
| • *Program Design* | 15 |
| • *Evaluation Plan* | 5 |
| • *Organizational Capacity* | 10 |
| **Project Budget** | |
| • *Budget Detail on Excel Template* | 10 |
| • *Budget Justification* | 20 |
| **Required Attachments** | 5 |
| **Total** | **100** |

# Appendix

**MTSU Office of Prevention Science and Recovery**
OPSR@mtsu.edu

# Appendix A

## RUTHERFORD OPIOID SETTLEMENT
# PROJECT SUMMARY

**ORGANIZATION INFORMATION:**

NAME OF ORGANIZATION:_____ TAX ID #:_____

ORGANIZATION ADDRESS:_____ CITY:_____ ZIP:_____

PHONE:_____ E-MAIL:_____ YEAR ORGANIZATION WAS ESTABLISHED: _____

NUMBER OF EMPLOYEES: _____ NUMBER OF VOLUNTEERS: _____ NUMBER OF PEOPLE SERVED: _____

ANNUAL OPERATING BUDGET: $_____ ZIP CODES SERVED: _____


ORGANIZATION TYPE:  ☐ CHARITABLE     ☐ CIVIC     ☐ GOVERNMENTAL

HAS THIS ORGANIZATION RECEIVED A 501(c)(3) DETERMINATION LETTER?  ☐ YES  ☐ NO

IS THIS ORGANIZATION LICENSED BY THE TN DEPARTMENT OF HEALTH?  ☐ YES (IF YES, LICENSE #_____)  ☐ NO

IS THIS ORGANIZATION LICENSED BY THE TN DEPARTMENT OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES?

☐ YES (IF YES, LICENSE #_____)     ☐ NO


**BOARD OF DIRECTORS**

NAMES:


**ORGANIZATION PRIMARY CONTACT FOR GRANT PROPOSAL**

NAME:_____ ROLE:_____ PHONE: _____

EMAIL:_____

_____


**PROPOSAL INFORMATION:** *(Please summarize answers below to fit into the permitted text boxes)*

WILL 100% OF GRANT FUNDS BE USED DIRECTLY FOR RESIDENTS OF RUTHERFORD COUNTY?  ☐ YES    ☐ NO

AMOUNT OF FUNDS REQUESTED: $_____  ORGANIZATION BUDGET YEAR TYPE:  ☐ FISCAL YEAR  ☐ CALENDAR YEAR

SELECT PROPOSAL'S MAIN STRATEGY (SELECT ONE):
 ☐ PRIMARY PREVENTION      ☐ HARM REDUCTION      ☐ TREATMENT

 ☐ RECOVERY SUPPORT      ☐ EDUCATION AND TRAINING      ☐ RESEARCH AND EVALUATION

PROGRAM OVERVIEW: _____


TARGET POPULATION IN

RUTHERFORD COUNTY: _____

_____

PROGRAM GOAL: _____

_____

_____

# RUTHERFORD OPIOID SETTLEMENT
# PROJECT SUMMARY

**PROPOSAL INFORMATION (CONTINUED):** *(Please summarize answers below to fit into the permitted text boxes)*

COST STATEMENT (JUSTIFICATION OF REQUESTED FUNDS): _____

DATA THAT WILL BE COLLECTED TO MEASURE SUCCESS: _____

_____

_____

IN THE SECTION BELOW, LIST ALL ACTIVITIES INCLUDED IN YOUR PROPOSAL.

TO LOCATE THE SECTION NUMBER FOR EACH ALLOWABLE ACTIVITY, REFERENCE APPENDIX F.

| ALLOWABLE ACTIVITY SECTION NUMBER | DESCRIPTION OF ACTIVITY |
|---|---|
| | |
| | |
| | |
| | |
| | |
| | |

I hereby certify that to the best of my knowledge and belief that the information submitted with this request is accurate and that the attached budget was approved by our governing board. The Board also agreed to allow Rutherford County officials to review the organizations financial records and other records as requested of this agency should they so desire.

I further certify the agency ensures no person shall be excluded from participation in, or will be denied the benefits of or is subjected to discrimination under any program or activity receiving financial assistance from the Rutherford County Opioid funding on the grounds of race, color, age, sex, disability, or national origin.

_____     _____
Date                                                                          Signature

# Appendix B

| | Budgeted Cost | Budget Item Justification | Cited Allowable Expense *See Appendix F (example: A1)* | Explanation of Budget Section |
|---|---|---|---|---|
| **a. Salaries** | | | | Enter compensation, fees, salaries, and wages paid to grant employees. |
| *Project Director:* Name, % FTE spent on the grant, base salary * FTE %. | | | | |
| | | | | |
| Subtotal | $ - | | | |
| **b. Benefits & Taxes** | | | | Enter (a) the organization's contributions to pension plans and to employee benefit programs such as health, life, and disability insurance; and (b) the organization's portion of payroll taxes such as social security and medicare taxes and unemployment and workers' compensation insurance for grant funded employees. |
| *Project Director:* Name, Full fringe rate, or just FICA (7.65%) | | | | |
| | | | | |
| Subtotal | $ - | | | |
| **c. Supplies** | | | | Enter the organization's expenses for grant focused office supplies. |
| | | | | |
| Subtotal | $ - | | | |
| **d. Telephone** | | | | Enter the organization's expenses for telephone, cellular phones, telephone equipment maintenance, and other related grant related expenses. |
| | | | | |
| Subtotal | $ - | | | |
| **e. Occupancy** | | | | Enter the organization's expenses for use of office space and other facilities, heat, light, power, other utilities, and similar expenses on this grant project. |
| | | | | |
| Subtotal | $ - | | | |
| **f. Travel** | | | | Enter the organization's expenses for grant travel, including transportation, meals and lodging, and per diem payments. Include gas, licenses and permits, and leasing costs for company vehicles. Include travel expenses for meetings and conferences. |
| | | | | |
| Subtotal | $ - | | | |
| **g. Insurance** | | | | Enter the organization's expenses for grant project focused liability insurance and other insurance. Do not include employee-related insurance. |
| | | | | |
| Subtotal | $ - | | | |
| **h. Specific Assistance to Individuals** | | | | Enter the organization's direct payment of expenses of clients, patients, and individual beneficiaries on the grant project. Include such expenses as medicines, medical and dental fees, clothing, transportation, insurance coverage, and wage supplements. |
| | | | | |
| | | | | |
| Subtotal | $ - | | | |
| **i. In-Kind Expenses** | | | | Enter the organization's in-kind expenses regarding the value of contributed resoures donated to the grant program. |
| | | | | |
| Subtotal | $ - | | | |
| | | | | |
| | **Requested Grand Total** | | | |
| **j. Total Direct Costs** | $ - | | | |
| *All budget section explanations are derived from the TN Department of Finance and Administration* | | | | |
| *https://www.tn.gov/content/dam/tn/finance/documents/fa_policies/policy3.pdf* | | | | |

# Appendix C



**Rutherford County**
**Fund Monitoring Form**
**Compliance Survey**

Rutherford County intends to fully comply with the Title VI of the Civil Rights Act of 1964. The county does not discriminate based on race, color, national origin, sex or disability, nor do we exclude from participation or deny benefits under any program or activity receiving federal financial assistance. For compliance, the county requests disclosure of the following information related to the owner(s) of the company.

**Organization Name:** _____

**Name of Contact:** _____

**Address:** _____

**Email Address:** _____

**Phone Number:** _____

_____     _____
Signature Confirming Information                                          Date

**Organization Information -** (Number in each category)

| African American | | Disabled | |
|---|---|---|---|
| American Indian/Alaskan | | Female | |
| Asian | | Male | |
| Caucasian | | | |
| Hispanic | | | |
| Native Hawaiian/Pacific Islander | | | |
| Other or Multi-Racial (please specify) _____ | | | |

**Current Recipient Information -** (Number in each category)

| African American | | Disabled | |
|---|---|---|---|
| American Indian/Alaskan | | Female | |
| Asian | | Male | |
| Caucasian | | | |
| Hispanic | | | |
| Native Hawaiian/Pacific Islander | | | |
| Other or Multi-Racial (please specify) _____ | | | |

# Appendix D
## Application Checklist

| Application Section | Checklist |
|---|---|
| **Project Summary** | |
| **Project Narrative** | |
| • *Need Statement & Target Population* | |
| • *Identification of Activities* | |
| • *Goals and Objectives* | |
| • *Program Design* | |
| • *Evaluation Plan* | |
| • *Organizational Capacity* | |
| **Project Budget** | |
| **Required Attachments** | |
| • *Copy of Annual Audit* | |
| • *Budgeted Revenues and Expenses for the Current Year* | |
| • *Budgeted Revenues and Expenses for the Prior Year* | |
| • *Actual Revenue and Expenses for the Prior Year* | |
| • *Rutherford County Fund Monitoring Form: Compliance Survey* | |
| • *Salary Schedule (if proposing grant funding for salary position)* | |
| • *501 (c)(3) Determination Letter (if applicable)* | |
| • *Letters of Support (if applicable)* | |

# Appendix E

| Application Section | | Poor | Below Average | Average | Above Average | Exceptional | Section Score |
|---|---|---|---|---|---|---|---|
| **Project Summary** | *Points Available:* | 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | |
| | *Scoring Criteria:* | • Does not identify a clear target population.<br>• Does not identify a clear program goal.<br>• Does not identify a clear cost statement. | • *Partially identifies* a clear target population.<br>• *Partially identifies* a clear program goal.<br>• *Partially identifies* a clear cost statement. | • *Adequately identifies* a clear target population.<br>• *Adequately identifies* a clear program goal.<br>• *Adequately identifies* a clear cost statement. | • *Clearly identifies* a target population.<br>• *Clearly identifies specific* program goals.<br>• *Clearly identifies* a *justifiable* cost statement. | • Clearly identifies a target population.<br>• Clearly identifies specific and *measurable* program goals.<br>• Clearly identifies a justifiable cost statement.<br>• *Program overview is expected to positively impact the target population.* | |
| **Project Narrative:** *Need Statement and Target Population* | *Points Available:* | 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | |
| | *Scoring Criteria:* | • Does not identify a clear target population.<br>• Does not present data to support the program need. | • *Partially identifies* a clear target population.<br>• Presents *data that inadequately supports* the program need. | • *Adequately identifies* a clear target population.<br>• Presents *data that adequately supports* the program need. | • *Clearly identifies* a target population.<br>• Presents *data that strongly supports* the program need. | • Clearly identifies a target population.<br>• Presents *local* data that strongly supports the program need.<br>• *Clearly explains how the population will specifically benefit.* | |

| | Points Available: | 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|---|---|
| **Project Narrative:** *Identification of Activities* | Scoring Criteria: | • Does not identify which main strategy category applies to their program.<br>• Does not identify which allowable activities apply to their program. | • *Unclearly identifies* which main strategy category applies to their program.<br>• *Unclearly identifies* which allowable activities apply to their program. | • *Adequately identifies* which main strategy category applies to their program.<br>• *Adequately identifies* which allowable activities apply to their program. | • *Clearly identifies* which main strategy category applies to their program.<br>• *Clearly identifies* which allowable activities apply to their program. | • Clearly identifies which main strategy category applies to their program.<br>• Clearly identifies which allowable activities apply to their program.<br>• *Identified strategy and allowable activities are expected to positively impact the target population.* | |
| | Points Available: | 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | |
| **Project Narrative:** *Goals and Objectives* | Scoring Criteria: | • Does not provide goals for the program to achieve.<br>• Does not provide objectives to achieve the stated goal. | • *Provide goals that are not able to be measured.*<br>• *Provides goals that do not include a timeframe for completion.*<br>• *Provides objectives that do not directly contribute to* | • Provide goals that *adequately measure success.*<br>• Provides goals that *include a timeframe for completion.*<br>• Provides objectives that *generally* contribute to attainment of the stated goal. | • Provide goals that *strongly* measure success.<br>• Provides goals that include a *specific* timeframe for completion.<br>• Provides objectives that *strongly* contribute to | • Provide *specific* goals that strongly measure success.<br>• Provides goals that include a specific timeframe for completion.<br>• Provides objectives that strongly contribute to attainment of the stated goal. | |

| | | 1-3 | 4-6 | 7-9 | 10-12 | 13-15 | |
|---|---|---|---|---|---|---|---|
| | | | | | *attainment of the stated goal.* | attainment of the stated goal. | • *Clearly identifies how the target population is directly impacted by these objectives.* |
| | *Points Available:* | 1-3 | 4-6 | 7-9 | 10-12 | 13-15 | |
| **Project Narrative:** *Program Design* | *Scoring Criteria:* | • Does not identify evidence-based practices in their proposed program. <br>• Does not clearly identify a plan to achieve success. | • *Partially identifies* some evidence-based practices in their proposed program. <br>• *Identifies a partial* plan of action to achieve success. | • *Adequately identifies* evidence-based practices in their proposed program. <br>• *Adequately identifies* a plan of action to achieve success. <br>• *Adequately identifies barriers for successful implementation.* | • *Clearly utilizes* evidence-based practices in their proposed program. <br>• Possesses a *clear* plan of action to achieve program success. <br>• *Clearly* identifies barriers for successful implementation. <br>• *Includes strategic design that is expected to positively impact the target population.* | • Clearly utilizes *only* evidence-based practices in their proposed program. <br>• Possesses a clear plan of action to achieve program success. <br>• Clearly identifies barriers for successful implementation *along with a plan of action to address them.* <br>• Includes strategic design that is expected to positively impact the target population. <br>• *Can promptly begin enacting this plan of action.* | |

| | | 1 | 2 | 3 | 4 | 5 | |
|---|---|---|---|---|---|---|---|
| **Project Narrative:** *Evaluation Plan* | *Points Available:* | 1 | 2 | 3 | 4 | 5 | |
| | *Scoring Criteria:* | • Does not identify any data points to collect to measure success. | • Identifies data points to collect that *poorly* measure success. | • Identifies data points to collect that *adequately* measure success. | • Identifies data points to collect that *strongly* measure success.<br>• *Identifies a plan of action to collect the data.* | • Identifies data points to collect that strongly measure success *of stated goals.*<br>• Identifies a *comprehensive* plan to collect the data. | |
| **Project Narrative:** *Organizational Capacity* | *Points Available:* | 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | |
| | *Scoring Criteria:* | • Does not identify organization's current capacity to be successful. | • *Inadequately* explains organization's current capacity to be successful. | • *Adequately* explains organization's current capacity to be successful. | • *Clearly* explains organization's *past experiences* and current capacity that will *directly contribute to the success* of the program. | • Clearly explains organization's past experiences and current capacity that will directly contribute to the success of the program's *stated goals.* | |
| **Project Budget:** *Budget Detail on Excel Template* | *Points Available:* | 1-2 | 3-4 | 5-6 | 7-8 | 9-10 | |
| | *Scoring Criteria:* | • Budget is minimally informative or is incomplete. | • Budget *poorly identifies what each line item will be utilized for.* | • Budget *adequately* identifies what each line item will be utilized for. | • Budget *clearly* identifies what each line item will be used for.<br>• *Budget is strategically allocated to reflect the* | • Budget clearly identifies what each line item will be used for.<br>• Budget is strategically allocated to reflect the demands of the project narrative. | |

| | | 1-4 | 5-8 | 9-12 | 13-16 | 17-20 | |
|---|---|---|---|---|---|---|---|
| | | | | | *demands of the project narrative.* | • *Budget is comprehensive of all anticipated expenses.* | |
| **Project Budget:**<br>*Budget Justification* | *Points Available:* | 1-4 | 5-8 | 9-12 | 13-16 | 17-20 | |
| | *Scoring Criteria:* | • Budget justification does not identify an alignment to completion of the project narrative.<br>• Budget does not reasonably allocate the funding demand. | • Budget justification *poorly* identifies alignment to support completion of the project narrative.<br>• Budget *poorly* allocates the funding demand. | • Budget justification *adequately* identifies alignment to support completion of the project narrative.<br>• Budget *reasonably* allocates the funding demand. | • Budget justification identifies a *clear* alignment to support completion of the project narrative.<br>• Budget reasonably allocates the funding demand.<br>• *Budget justification provides reasons for external funding to accomplish project objectives.* | • Budget justification identifies a clear *and strong* alignment to support completion of the project narrative.<br>• Budget reasonably allocates the funding demand.<br>• Budget justification *reflects necessity* for external funding to accomplish project objectives. | |
| **Required Organization Financial Documents** | *Points Available:* | 0 | | | | 5 | |
| | *Scoring Criteria:* | Financial documents are missing in application. | | | | All required financial documents have been submitted in application. | |

## Insert Organization Name

Strengths:

| Section | Score |
|---|---|
| **Project Summary** | **/10** |
| **Project Narrative** | **/55** |
| **Project Budget** | **/30** |
| **Financial Attachments** | **/5** |
| **Total:** | **/100** |

Weaknesses:

Recommendations for Board:

Overall Score: **_____ / 100**

# Appendix F

**Tennessee State Government** | Opioid Abatement Council

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Strategy – Schedule A (Core Strategies) | Section Number | Language |
|---|---|---|
| Education/ Training | A1 | Expand Naloxone training for first responders, schools, community support groups and families |
| Harm Reduction | A2 | Increase Naloxone distribution to individuals who are uninsured or whose insurance does not cover the needed service |
| Treatment | B1 | Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service |
| Primary Prevention | B2 | Provide education to school-based and youth-focused programs that discourage or prevent misuse |
| Treatment | B3 | Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders |
| Treatment | B4 | Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services |
| Primary Prevention | C1 | Expand Screening, Brief Intervention, and Referral to Treatment *("SBIRT')* services to non-Medicaid eligible or uninsured pregnant women |
| Treatment | C2 | Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co occurring Opioid Use Disorder *("OUD")* and other Substance Use Disorder ("SUD")/Mental Health disorders for uninsured individuals for up to 12 months postpartum |
| Recovery Support | C3 | Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare |
| Recovery Support | D1 | Expand comprehensive evidence-based and recovery support for NAS babies |
| Recovery Support | D2 | Expand services for better continuum of care with infant need dyad |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Recovery Support | D3 | Expand long-term treatment and services for medical monitoring of NAS babies and their families |
|---|---|---|
| Primary Prevention | E1 | Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments |
| Recovery Support | E2 | Expand warm hand-off services to transition to recovery services; |
| Recovery Support | E3 | Broaden scope of recovery services to include co-occurring SUD or mental health conditions |
| Recovery Support | E4 | Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare |
| Recovery Support | E5 | Hire additional social workers or other behavioral health workers to facilitate expansions above |
| Treatment | F1 | Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system |
| Treatment | F2 | Increase funding for jails to provide treatment to inmates with OUD |
| Primary Prevention | G1 | Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco) |
| Primary Prevention | G2 | Funding for evidence-based prevention programs in schools |
| Primary Prevention | G3 | Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the CDC's Updated Clinical Practice Guideline for Prescribing Opioids, the Tennessee Department of Health Chronic Pain Guidelines, and current evidence |
| Primary Prevention | G4 | Funding for community drug disposal programs |
| Harm Reduction | G5 | Funding and training for first responders to participate in pre- arrest diversion programs, post-overdose response |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | teams, or similar strategies that connect at-risk individuals to behavioral health services and supports |
|---|---|---|
| Harm Reduction | H1 | Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases |
| Research/Evaluation of Abatement Strategy Efficacy | I | Evidence-based data collection and research analyzing the effectiveness of the abatement strategies within the state |
| **Strategy – Schedule B (Approved Uses)** | **Section Number** | **Language** |
| Treatment | AA1 | Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment *("MAT')* approved by the U.S. Food and Drug Administration |
| Treatment | AA2 | Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine *("ASAM')* continuum of care for OUD and any co-occurring SUD/MH conditions |
| Treatment | AA3 | Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services |
| Treatment | AA4 | Improve oversight of Opioid Treatment Programs *("OTPs")* to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment |
| Treatment, and Recovery Support | AA5 | Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose |
| Recovery Support | AA6 | Provide treatment of trauma for individuals with OUD *(e.g.,* violence, sexual assault, human trafficking, or adverse childhood experiences) and family members *(e.g.,* surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Treatment | AA7 | Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions |
|---|---|---|
| Education/Training | AA8 | Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including tele-mentoring to assist community-based providers in rural or underserved areas |
| Treatment | AA9 | Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions |
| Treatment | AA10 | Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments |
| Treatment | AA11 | Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas |
| Treatment | AA12 | Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of2000 *("DATA 2000")* to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver |
| Treatment | AA13 | Disseminate web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing |
| Treatment | AA14 | Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment |
| Recovery Support | BB1 | Provide comprehensive wrap-around services to individuals with OUD and any co occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare |
| Treatment, and Recovery Support | BB2 | Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | |
|---|---|---|
| | | management, and connections to community-based services. |
| Treatment, and Recovery Support | BB3 | Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions |
| Recovery Support | BB4 | Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services |
| Recovery Support | BB5 | Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions |
| Recovery Support | BB6 | Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co occurring SUD/MH conditions |
| Treatment, and Recovery Support | BB7 | Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions |
| Recovery Support | BB8 | Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions |
| Recovery Support | BB9 | Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery |
| Treatment, and Recovery Support | BB10 | Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family |
| Education/ Training | BB11 | Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma |
| Education/ Training | BB12 | Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Recovery Support | BB13 | Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans |
|---|---|---|
| Recovery Support | BB14 | Create and/or support recovery high schools. |
| Education/ Training | BB15 | Hire or train behavioral health workers to provide or expand any of the services or supports listed above. |
| Education / Training | CC1 | Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment |
| Primary Prevention, and Harm Reduction | CC2 | Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid |
| Primary Prevention, and Harm Reduction | CC3 | Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common |
| Primary Prevention | CC4 | Purchase automated versions of SBIRT and support ongoing costs of the technology. |
| Treatment | CC5 | Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments |
| Education/ Training | CC6 | Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services |
| Treatment | CC7 | Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach |
| Treatment, | CC8 | Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose |
| Treatment | CC9 | Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery
Support, Research/Evaluation of Abatement Strategy Efficacy)

| Treatment, and Recovery Support | CC10 | Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any cooccurring SUD/MH conditions or to persons who have experienced an opioid overdose |
|---|---|---|
| Recovery Support | CC11 | Expand warm hand-off services to transition to recovery services |
| Primary Prevention, and Treatment, and Recovery Support | CC12 | Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people |
| Education/ Training | CC13 | Develop and support best practices on addressing OUD in the workplace |
| Education/ Training | CC14 | Support assistance programs for health care providers with OUD |
| Treatment | CC15 | Engage non-profits and the faith community as a system to support outreach for treatment. |
| Treatment | CC16 | Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions |
| Treatment | DD1.1 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative *("PAARI");* |
| Treatment | DD1.2 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as Active outreach strategies such as the Drug Abuse Response Team *("DART') model* |
| Treatment, and Harm Reduction | DD1.3 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

|  |  | reverse the effects of an overdose are then linked to treatment programs or other appropriate services; |
|---|---|---|
| Treatment | DD1.4 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as Officer prevention strategies, such as the Law Enforcement Assisted Diversion *("LEAD")* model; |
| Treatment | DD1.5 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative |
| Treatment | DD1.6 | Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions; including established strategies such as Co-responder and/or alternative responder models to address ODD-related 911 calls with greater SUD expertise |
| Treatment | DD2 | Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services |
| Treatment, and Recovery Support | DD3 | Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions |
| Treatment | DD4 | Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any cooccurring SUD/MH conditions who are incarcerated in jail or prison |
| Treatment | DD5 | Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Treatment | DD6 | Support critical time interventions *("CTI"),* particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings |
|---|---|---|
| Education/ Training | DD7 | Provide training on best practices for addressing the needs of criminal justice involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section |
| Recovery Support, and Treatment, and Primary Prevention | EE1 | Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women---or women who could become pregnant-who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome |
| Treatment, and Recovery Support | EE2 | Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum |
| Education/ Training | EE3 | Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions |
| Treatment, and Recovery Support | EE4 | Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families |
| Education/ Training | EE5 | Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care |
| Recovery Support | EE6 | Provide child and family supports for parenting women with OUD and any co occurring SUD/MH conditions |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | |
|---|---|---|
| Recovery Support | EE7 | Provide enhanced family support and childcare services for parents with OUD and any co-occurring SUD/MH conditions. |
| Recovery Support | EE8 | Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events |
| Recovery Support | EE9 | Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training |
| Education/ Training | EE10 | Provide support for Children's Services-Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use |
| Education/ Training | FF1 | Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the CDC's Updated Clinical Practice Guideline for Prescribing Opioids, the Tennessee Department of Health Chronic Pain Guidelines, and current evidence. |
| Education/ Training | FF2 | Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids |
| Education/ Training | FF3 | Continuing Medical Education (CME) on appropriate prescribing of opioids |
| Education/ Training | FF4 | Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain. |
| Education/ Training, and Research/ Evaluation of Abatement Strategy Efficacy | FF5.1 | Supporting enhancements or improvements to Prescription Drug Monitoring Programs *("PDMPs"),* including, but not limited to, improvements that Increase the number of prescribers using PDMPs |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | |
|---|---|---|
| Education/ Training and Research/ Evaluation of Abatement Strategy Efficacy | FF5.2 | Supporting enhancements or improvements to Prescription Drug Monitoring Programs *("PDMPs"),* including, but not limited to, improvements that Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; |
| Education/ Training and Research/ Evaluation of Abatement Strategy Efficacy | FF5.3 | Supporting enhancements or improvements to Prescription Drug Monitoring Programs *("PDMPs"),* including, but not limited to, improvements that Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules |
| Research/ Evaluation of Abatement Strategy Efficacy | FF6 | Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules |
| Education/ Training | FF7 | Increasing electronic prescribing to prevent diversion or forgery. |
| Education/ Training | FF8 | Educating dispensers on appropriate opioid dispensing |
| Primary Prevention | GG1 | Funding media campaigns to prevent opioid misuse. |
| Primary Prevention | GG2 | Corrective advertising or affirmative public education campaigns based on evidence. |
| Primary Prevention | GG3 | Public education relating to drug disposal. |
| Primary Prevention | GG4 | Drug take-back disposal or destruction programs. |
| Primary Prevention | GG5 | Funding community anti-drug coalitions that engage in drug prevention efforts |
| Primary Prevention | GG6 | Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction-including |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration *("SAMHSA").* |
|---|---|---|
| Primary Prevention | GG7 | Engaging non-profits and faith-based communities as systems to support prevention |
| Primary Prevention | GG8 | Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others. |
| Primary Prevention | GG9 | School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids |
| Primary Prevention | GG10 | Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions. |
| Primary Prevention | GG11 | Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills |
| Education/ Training | GG12 | Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse |
| Harm Reduction | HH1 | Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public |
| Harm Reduction | HH2 | Public health entities providing free naloxone to anyone in the community |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| Education/ Training | HH3 | Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public |
|---|---|---|
| Harm Reduction | HH4 | Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support |
| Harm Reduction | HH5 | Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals |
| Harm Reduction | HH6 | Public education relating to emergency responses to overdoses |
| Harm Reduction, and Education/ Training | HH7 | Public education relating to immunity and Good Samaritan laws |
| Education/ Training | HH8 | Educating first responders regarding the existence and operation of immunity and Good Samaritan laws. |
| Harm Reduction | HH9 | Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs |
| Harm Reduction | HH10 | Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use |
| Harm Reduction | HH11 | Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions |
| Education/ Training | HH12 | Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions |
| Education/ Training | HH13 | Supporting screening for fentanyl in routine clinical toxicology testing |

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# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | |
|---|---|---|
| Education/ Training | II1 | Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs |
| Education/ Training | II2 | Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events |
| Treatment, and Primary Prevention, and Harm Reduction, and Recovery Support | JJ1 | Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list |
| Research/ Evaluation of Abatement Strategy Efficacy | JJ2 | A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes |
| Treatment, and Primary Prevention, and Harm Reduction, and Recovery Support | JJ3 | Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination  with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list |
| Research/ Evaluation of Abatement Strategy Efficacy | JJ4 | Provide resources to staff government oversight and management of opioid abatement programs |
| Education/ Training | KK1 | Provide funding for staff training or networking programs and services to improve the capability of government, community,  and not-for-profit entities to abate the opioid crisis |
| Education/ Training | KK2 | Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent |

# Remediation List Strategies

(Primary Prevention, Treatment, Harm Reduction, Education/Training, Recovery Support, Research/Evaluation of Abatement Strategy Efficacy)

| | | |
|---|---|---|
| | | overdoses, and treat those with OUD and any co- occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.). |
| Research/ Evaluation of Abatement Strategy Efficacy | LL1 | Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list. |
| Primary Prevention | LL2 | Research non-opioid treatment of chronic pain |
| Primary Prevention | LL3 | Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders |
| Research/ Evaluation of Abatement Strategy Efficacy | LL4 | Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips |
| Research/ Evaluation of Abatement Strategy Efficacy | LL5 | Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids |
| Research/ Evaluation of Abatement Strategy Efficacy | LL6 | Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7). |
| Research/ Evaluation of Abatement Strategy Efficacy | LL7 | Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring *("ADAM")* system |
| Research/ Evaluation of Abatement Strategy Efficacy | LL8 | Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids. |
| Research/ Evaluation of Abatement Strategy Efficacy | LL9 | Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes |

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# Developing Goals and Measurable Objectives

To be able to effectively evaluate your project, it is critical that you develop realistic goals and measurable objectives. The information below will help applicants in developing goals and objectives for use in your Project Narrative. It also provides examples of well-written goals and measurable objectives.

## Goals

**Definition** – a goal is a broad statement about the long-term expectation of what should happen because of your program (the desired result). It serves as the foundation for developing your program objectives. Goals should align with the statement of need that is described. Goals should only be one sentence.

The characteristics of effective goals include:

- Goals address outcomes, not how outcomes will be achieved.
- Goals describe the behavior or condition in the community expected to change.
- Goals describe who will be affected by the project.
- Goals lead clearly to one or more measurable results.
- Goals are concise.

## Examples

| Unclear Goal | Critique | Improved Goal |
| --- | --- | --- |
| Increase the substance use and HIV/AIDS prevention capacity of the local school district. | This goal could be improved by *specifying an* | Increase the capacity of the local school district to reduce high-risk |

| | expected program effect in reducing a health problem. | behaviors of students that may contribute to substance use and/or HIV/AIDS. |
|---|---|---|
| Decrease the prevalence of marijuana, alcohol, and prescription drug use among youth in the community by increasing the number of schools that implement effective policies, environmental change, intensive training of teachers, and educational approaches to address high-risk behaviors, peer pressure, and tobacco use. | This goal is not concise. | Decrease youth substance use in the community by implementing evidence-based programs within the school district that address behaviors that may lead to the initiation of use. |

# Objectives

**Definition** – Objectives describe the results to be achieved and the manner in which they will be achieved. Multiple objectives are generally needed to address a single goal. Well-written objectives help set program priorities and targets for progress and accountability. It is recommended that you avoid verbs that may have vague meanings to describe the intended outcomes, like "understand" or "know" because it may prove difficult to measure them. Instead, use verbs that document action, such as: "By the end of 2020, 75% of program participants will be placed in permanent housing. To be effective, objectives should be clear and leave no room for interpretation.

**SMART** is a helpful acronym for developing objectives that are *specific, measurable, achievable, realistic, and time-bound*:

**Specific** – Includes the "who" and "what" of program activities. Use only one action verb to avoid issues with measuring success. For example, "Outreach workers will administer the HIV risk assessment tool to at least 100 injection drug users in the

population of focus" is a more specific objective than "Outreach workers will use their skills to reach out to drug users on the street."

**Measurable** – How much change is expected. It must be possible to count or otherwise quantify an activity or its results. It also means that the source of and mechanism for collecting measurement data can be identified and that collection of the data is feasible for your program. A baseline measurement is required to document change (e.g., to measure the percentage of increase or decrease). If you plan to use a specific measurement instrument, it is recommended that you incorporate its use into the objective. Example: By 9/20 increase by 10% the number of 8th, 9th, and 10th grade students who disapprove of marijuana use as measured by the annual school youth survey.

**Achievable** – Objectives should be attainable within a given time frame and with available program resources. For example, "The new part-time nutritionist will meet with seven teenage mothers each week to design a complete dietary plan" is a more achievable objective than "Teenage mothers will learn about proper nutrition."

**Realistic** – Objectives should be within the scope of the project and propose reasonable programmatic steps that can be implemented within a specific time frame. For example, "Two ex-gang members will make one school presentation each week for two months to raise community awareness about the presence of gangs" is a more realistic objective than "Gang-related violence in the community will be eliminated."

**Time-bound** – Provide a time frame indicating when the objective will be measured or a time by when the objective will be met. For example, "Five new peer educators will be recruited by the second quarter of the first funding year" is a better objective than "New peer educators will be hired."

# Examples

| Non-SMART Objective | Critique | SMART Objective |
|---|---|---|
| Teachers will be trained on the | The objective is not SMART because it is not specific, | **By June 1, 2022, LEA supervisory staff** will have |

| selected evidence-based substance use prevention curriculum. | measurable, or time-bound. It can be made SMART by specifically indicating who is responsible for training the teachers, how many will be trained, who they are, and by when the trainings will be conducted. | trained **75% of health education** teachers **in the local school district** on the selected, evidence-based substance use prevention curriculum. |
|---|---|---|
| 90% of youth will participate in classes on assertive communication skills. | This objective is not SMART because it is not specific or time-bound. It can be made SMART by indicating who will conduct the activity, by when, and who will participate in the lessons on assertive communication skills. | By the **end of the 2022 school year, district health educators** will have conducted classes on assertive communication skills for 90% of youth **in the middle school** receiving the **substance use and HIV prevention curriculum.** |
| Train individuals in the community on the prevention of prescription drug/opioid overdose-related deaths. | This objective is not SMART as it is not specific, measurable or time-bound. It can be made SMART by specifically indicating who is responsible for the training, how many people will be trained, who they are, and by when the training will be conducted. | **By the end of year two of the project, the Health Department** will have trained **75% of EMS staff in the County Government** on the selected curriculum addressing the prevention of prescription drug/opioid overdose-related deaths. |

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## Drug Overdose

# Evidence-Based Strategies for Preventing Opioid Overdose: What's Working in the United States

There are strategies that can assist community leaders, local and regional organizers, non-profit groups, law enforcement, public health, and members of the public in understanding and navigating effective ways to prevent opioid overdose in their communities. **Use this information as a reference for evidence-based practices that have been successfully implemented in the U.S.** Evidence-Based Strategies for Preventing Opioid Overdose (PDF – 40 pages) 📄



## Guiding Principles

There are overarching principles that serve as a guide for the design and implementation of effective overdose prevention strategies. The four guiding principles below are lessons learned from previous public health emergencies.

1. **Know your epidemic, know your response.**
   Opioid overdose is driven by many different mechanisms and human experiences, and people may follow a variety of paths toward opioid misuse and overdose. The realities faced by people who use drugs may be common across regions or vary within tight social groups.

2. **Make collaboration your strategy.**
   Effectively responding to the opioid overdose epidemic requires that all partners be at the table. Make collaboration your strategy by ensuring that all community entities are able to fulfill their necessary roles.

3. **Nothing about us without us.**
   Prevention strategies need to take into account the realities, experiences, and perspectives of those at risk of overdose. Those affected by opioid use and overdose risk should be involved in developing the solutions. The design, implementation, and evaluation of interventions help assure those efforts are responsive to what's happening in the local community and can achieve the desired goals.

4. **Meet people where they are.**
   The guiding principle of "meeting people where they are" means more than showing compassion or tolerance to people in crisis. This principle also asks us to acknowledge that all people we meet are at different stages of behavior change. Recognizing these stages helps set reasonable expectations for interacting with people.

## Successful Strategies for Preventing Opioid Overdose

The ten evidence-based strategies highlighted below are actions that states and jurisdictions can take today to prevent overdoses tomorrow.

## Ten Evidence-Based Strategies for Preventing Opioid Overdose

1. Targeted Naloxone Distribution
2. Medication-Assisted Treatment (MAT[1])
3. Academic Detailing
4. Eliminating Prior-Authorization Requirements for Medications for Opioid Use Disorder
5. Screening for Fentanyl in Routine Clinical Toxicology Testing
6. 911 Good Samaritan Laws
7. Naloxone Distribution in Treatment Centers and Criminal Justice Settings
8. MAT[1] in Criminal Justice Settings and Upon Release
9. Initiating Buprenorphine-based MAT in Emergency Departments
10. Syringe Services Programs

- **Targeted Naloxone Distribution**
  Naloxone – a non-addictive, life-saving drug that can reverse the effects of an opioid overdose when administered in time. Targeted naloxone distribution programs seek to train and equip individuals who are most likely to encounter or witness an overdose—especially people who use drugs and first responders— with naloxone kits, which they can use in an emergency to save a life.

- **Medication-Assisted Treatment (MAT) and Medication for Opioid Use Disorder (MOUD)**
  MAT is a proven treatment for opioid use disorder. The backbone of this treatment is FDA approved medications. Methadone and buprenorphine activate opioid receptors in the brain, preventing painful opioid withdrawal symptoms without causing euphoria; naltrexone blocks the effects of opioids.

- **Academic Detailing**
  Academic detailing consists of structured visits to healthcare providers by trained professionals. They provide tailored training and technical assistance, helping healthcare providers use best practices.

- **911 Good Samaritan Laws**
  The scope of 911 Good Samaritan Laws ⧉  varies across U.S. states, but each is written with the goal of reducing barriers to calling 911 in the event of an overdose. This type of legislation may provide overdose victims and/or overdose bystanders with limited immunity from drug-related criminal charges and other criminal or judicial consequences that may otherwise result from calling first responders to the scene.

- **Syringe Services Programs**
  Syringe services programs (SSPs) are community-based prevention programs that can provide a range of services, including linkage to substance use disorder treatment; access to and disposal of sterile syringes and injection equipment; testing; treatment for infectious diseases; and linkage to medical, mental health, and social services.

See the full list of strategies in CDC's Evidence-Based Strategies for Preventing Opioid Overdose (PDF – 40 page) 🔴 . Each featured strategy includes why the strategy works, when it works best, a trailblazer example, and supporting research.

## Establishing Peer Support Services for Overdose Response: A Toolkit for Health Departments

Establishing Peer Support Services for Overdose Response: A Toolkit for Health Departments 🔴 ⧉  supports the implementation of peer support services (PSS) within overdose response and linkage-to-care initiatives. This toolkit includes resources, tools, actionable steps, and real-world examples informed by the latest research, subject matter experts, and experiences from diverse settings across the country. It is designed for audiences including local and state health departments and community partners. The National Council for Mental Wellbeing developed this toolkit with support from the Centers for Disease Control Prevention.

## Overdose Response and Linkage to Care: A Roadmap for Health Departments

Overdose Response and Linkage to Care: A Roadmap for Health Departments 🅿 ↗ highlights linkage-to-care activities across a range of health department services. The roadmap includes links to guidance from public health agencies, free training resources, sample forms and templates, and monitoring and evaluation metrics. The National Council for Mental Wellbeing developed this roadmap with support from the Centers for Disease Control and Prevention.

## Additional Resources (or related pages):

Promising State Strategies

Drug-Free Communities

Overdose Data to Action

Overdose Prevention

Page last reviewed: June 9, 2022

# Appendix I
## Evaluation Metrics Guidance

This document outlines suggested evaluation metrics within each main strategy that can be included in your grant application to measure success.

### Primary Prevention

- Increasing local screening for Opioid Use Disorder (OUD) and Substance Use Disorder (SUD)
- Increasing community knowledge of the risks of substance misuse
- Increasing utilization of local drug disposal units
- Expanding implementation of evidence-based school prevention programs

### Harm Reduction

- Expanding distribution of naloxone to all members of the community
- Increasing awareness of first responders on strategies to connect at-risk individuals with behavioral health supports
- Expanding comprehensive syringe service programs with wrap-around services
- Increasing the number of community members trained in naloxone administration

### Treatment

- Increasing the distribution of Medication Assisted Treatment (MAT) to uninsured individuals
- Increasing knowledge of MAT to healthcare providers, first responders, and law enforcement
- Expanding integration of medication in residential and outpatient treatment programs
- Expanding MAT to incarcerated individuals

## Recovery Support

- Expanding warm hand-off services to transition into recovery services
- Increasing local comprehensive wrap-around services including housing, transportation, and job training
- Expanding the capacity of locally trained Peer Recovery Specialists
- Expanding recovery support for individuals transitioning out of the criminal justice system

## Education and Training

- Increasing knowledge of MAT within healthcare providers, first responders, and Peer Recovery Specialists
- Increasing awareness in government staff of appropriate procedures to provide services to individuals in recovery
- Decreasing local stigma regarding individuals with OUD and stigma of effective OUD treatment
- Increasing knowledge of emergency room staff on post-discharge planning with opioid overdose patients

## Research and Evaluation

- Identifying locally effective opioid abatement strategies with measurable success
- Increasing utilization of local Prescription Drug Monitoring Data to improve local surveillance