

Environmental Health and Safety Committee
Meeting Agenda
January 30, 2019 – 1:30PM
Walker Library, Room 475

1. Proposed Changes to Campus Safety Handbook – will vote to approve by online ballot next month
 - a. Chapter 2 – Spray booth requirements
 - b. Chapter 7 – Fire and life safety information updates – new sections on Fire Drills (7-6), on Cryogenic and pressurized flammable gases (7-12), Decorations and Stage Scenery (7-25), Pyro-Technics (7-27)
 - c. Chapter 11 – OSHA reports (11-1), rewording parts of the chapter
2. Safe Colleges software demo – Ben Lynch
3. Stormwater program upcoming events – Shelia Huffmire
4. Campus Crisis Center – Chief Peaster
5. Update on Campus Surveillance project – Chief Peaster
6. Update on Industrial Hygienist position
7. Hoverboard policy review and update

Next meeting: April 17, 2019 in the Walker Library, Room 475

Environmental Health & Safety Committee Minutes

January 30, 2019 – Walker Library

Members Present: 17 people attended the meeting. See sign-in sheet

Meeting Discussion:

1. Campus Safety Handbook
 - a. Alan asked for a vote to approve the current changes to Ch. 2, Ch.7, and Ch. 11. The committee voted unanimous yes.
2. Online Training
 - a. ETSU program no longer exists so EHS has been working on finding a new vendor to provide safety training. Ben Lynch showed a demo for Safe Colleges and explained a lot of the details of the program.
 - i. Individual departments would administer their own people.
 - ii. Departments can create their own training.
 - iii. Each group is assigned into an OU (Organizational Unit)
 - iv. Student workers can be added.
 - v. Facilities Services is excited about having a new program to push out but it waiting for procurement to complete the purchase.
 - vi. Reports can easily be made.
 - b. Link for Safe Colleges through MTSU Pipeline – <https://mtsu-tn.safecolleges.com/>.
3. Stormwater Events
 - a. Shelia discussed the Stormwater Program spring events. Topics included Tree Day 'March 16, 2019' and Earth Day 'April 27, 2019'. See attached events sheet.
4. Campus Crisis Center
 - a. Chief Peaster showed the committee pictures of the new Crisis Management Center that is in College Heights. The location is a new space that will be used for the Crisis Management Team and can also be used for meetings, etc. The space has excellent technology. See Quintina in Events to book the space.
5. Campus Surveillance Project
 - a. Campus is making an effort to add surveillance around campus. The project is moving forward. Talk a phones have been added and additional cameras.
6. Industrial Hygienist
 - a. Position is filled and starts Friday.
7. Hover board Policy
 - a. Campus currently has a temporary ban of hover boards. Committee agrees to keep the ban in place and reword the policy.

The next meeting is scheduled for Wednesday, April 17, 2019 from 1:30 – 3 p.m. in the Walker Library, Room 475.

MTSU Environmental Health and Safety Committee

Sign In Sheet

January 30, 2019

<u>Name</u>	<u>Name</u>
Alan Parker	
Ben Lynch	
Stella Huffmire	
Barbara Wade	
Phil Fasham	
PAUL WYORA	
Joe Whitefield	
JUSTIN REED	
Mark Hatcher	
BUDDY PEASTER	
Lynn Boyd	
Jimmy Hart	
KARA HOOPER	
TERRY LOGAN	
JAKE TURNER	
MDiway Alexander	
SONDRA WADE	

Spring 2019 Volunteer Events, MTSU Stormwater Program

- **March 14 – Lytle Creek Public Meeting**
When: 6-8pm (TBD)
Where: Patterson Park Community Center
Discussion about upcoming Tree Day event & riparian protection within the City.
Contact: Cynthia Allen (Cynthia.Allen@mtsu.edu, 615-898-2660)
- **March 16 - City of Murfreesboro's Annual Tree Day Event (Need around 6 volunteers)**
When: 8am-2pm
Where: Patterson Park
Volunteers needed to help to set up/take down tent, wrap bare root seedlings & assist in distribution of seedlings to local residents.
<https://www.murfreesborotn.gov/1226/Tree-Day>
Contact: Amanda Rogers (Amanda.rogers@mtsu.edu, 615-904-8575)
- **April 13 - 2019 Park Day Volunteer Project**
When: 8:30am-12:30pm
Where: Picnic Pavilion #1 – Murfreesboro's Old Fort Park
Volunteers needed to remove trash & exotic plants from Fortress Rosecrans, Old Fort Park & Lytle Creek Greenway.
REGISTRATION IS REQUIRED: We are asking individuals and groups to pre-register by contacting Jim Lewis at 615-893-9501 or by email at jim_b_lewis@nps.gov. We will need groups of six or more volunteers to have one person per every 6-8 volunteers attend one of our Squad Boss training sessions and learn how to lead their fellow volunteers in the day's work.
(<https://www.nps.gov/planyourvisit/event-details.htm?id=91DA5B97-9A87-0683-95F31938FD22BB7A>)
- **April 20 – MTSU ACE Learning Center “Saddle Up” Event (Need 2-4 volunteers)**
When: 8am-1pm
Where: MTSU Tennessee Livestock Center
Volunteers needed to help set up/take down booth & hand out educational items at booth.
Contact: Cynthia Allen (Cynthia.allen@mtsu.edu, 615-898-2660)
- **April 27 – City of Murfreesboro Earth Day Celebration (Need 6-8 volunteers)**
When: 8am-2pm
Where: Murfreesboro's Downtown Square
Volunteers needed to help set up/take down booth & hand out educational items at booths.
https://www.facebook.com/MurfreesboroEarthDay/?epa=SEARCH_BOX
Contact: Amanda Rogers (Amanda.rogers@mtsu.edu, 615-904-8575)