

MTSU University General Education Meeting Minutes for September October 23, 2020

Committee members attending: Samuel Blumer, Janis Brickey, Lando Carter, Warner Cribb, Mark Frame, Terry, Goodin, Jenna Gray-Hildenbrand, Virginia Hemby-Grubb, Rachel Kirk, Ryan Korstange, Kevin Krahenbuhl, Matthew Keylon, Aliou Ly, Tammy Melton, Greg Nagel, Ryan Otter, James Piekarski, Deana Raffo, Laura White

Ex-officio members attending: Nita Brooks, Meredith Funderburk (GA), Leah Lyons, Susan Myers-Shirk (Director), Steve Severn

Design team members attending: Michelle Boyer-Pennington, Katherine Brackett, Christabel Devadoss, Kristen West

Call to Order

The meeting was called to order at 2:00 pm by Ryan Korstange.

Approval of minutes from September 25, 2020

Janis Brickey asked for name spelling correction. Kevin Krahenbuhl asked that the voting procedures be included in the September 25th minutes as a viewable file on the website. A motion was made by Krahenbuhl and seconded by Melton to accept the minutes. The minutes were approved with the name correction.

Introduction of New Design Team Members

Susan Myers-Shirk (Gen Ed Director) introduced new design team members. Cristabel Devadoss (Global Studies and Human Geography) represents College of Liberal Arts and Kristen West is an at-large representative from Walker Library.

Update on General Education Redesign Department Discussion Shell

Susan shared the D2L shell and said that departmental committees are beginning to engage with the content. She showed the modules and checklists for departments to work through. The Gen Ed Committee is also in the shell and can view questions that are posted on the Discussion Boards. Every small group (e.g. department) will work on a fillable document. About 20 departments have formed committees to work through the materials.

There was originally a February 5th deadline to complete the checklist items. Susan expressed concern about faculty burnout and moved the deadline to February 12th. There will be a quick turnaround in March and April for the Gen Ed committee to gather and process the information and then move forward.

A timeline graphic has been added in the D2L shell. It illustrates what has been done and things left to do.

The redesign models for consideration are included with graphics, and a fillable form that asks for feedback is included. "What's missing?" is also included through the process.

Ryan Korstange (chair) asked that members share their usernames with him to add members to the D2L shell. The shell is not associated with a semester. Susan suggested searching for “gen ed” and then recommends to pin the shell to stay visible on your D2L homepage.

Jenna Gray-Hildenbrand asked about the fillable form and the college field. Susan demonstrated that the dropdown menu shows all the colleges to select.

Once the Gen Ed Committee gets all the department feedback due February 15th, the next step will be for the Design Team to synthesize the information to allow the Gen Ed Committee to receive the information in a more digestible form. The primary documents from the departments will also be available for the committee to review.

Departments can email gened@mtsu.edu and give usernames to be entered into the D2L shell.

The last meeting in April will be the deadline to finalize the redesign model.

New Business

Ryan opened the Curriculog platform (mtsu.curriculog.com) to show members how to view the agenda and proposals for the November 6th meeting. There are 2 courses to consider and there may be at least one more course proposal and a proposal for a course title change.

Ryan will record a Curriculog tutorial via zoom and send it to the committee. Members were cautioned to not edit the proposals within Curriculog.

Ryan reviewed the voting procedures for the November 6th meeting proposals. A simple majority vote will determine if the proposals go out for public comment (about 2 weeks). Following the public comment period, the committee will review comments and then vote. A two-thirds approval vote is required to pass a proposal.

Susan shared that there are 2 assessment reports for the November 6th meeting. Susan will email them (English and math) to the committee. The communication studies assessment report will be in February. Susan will tell the presenters that the committee will have read the reports before the meeting, so a presentation to repeat report information is not necessary.

Tammy Melton asked if proposal representatives will attend? Susan - Yes. Q - If sent out for public comment, how do they know it's out there? Susan will send an email notification, but everyone can access all proposals in Curriculog.

The meeting adjourned at 2:38.

Respectfully submitted by Deana Raffo, Recording Secretary