

**DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY EVALUATION OF  
RESEARCH FACULTY POSITION FOR A NEW TERM**

Approved by Department *Jacob Elder* Date 7/27/11  
Approved by Dean *Mark Byrnes* Date 7-28-11  
Approved by University Provost *David Bantel* Date 8/1/11  
Approved by University President *Berryman* Date 9/2/11

Director of the FIRE Institute

**Research Track Evaluation Committee:**

Currently, the Director of the FIRE Institute, Dr. Berryman, reports to the Anthropology Program and the Department of Sociology and Anthropology for instructional purposes and to the Dean of Liberal Arts for institute activities. Future directors would be expected to report to departments and deans relevant to their degrees and appointment.

Membership of the evaluation committee will consist of members from these components plus an additional MTSU faculty who is a current member of the FIRE Internal Board and not from the department of the Director. Selection of this faculty member will be made based on the following: 1) must have been a board member for at least two years of the preceding three year director appointment term, 2) must be a faculty member not from the director's department, and 3) must be selected by a simple majority vote of the board members. In the current case, the Anthropology program director and Department Chair in conjunction with the CLA Dean will comprise the remaining evaluation members.

As any future research track appointment may be in a discipline other than anthropology, the above evaluation committee will need to change so as to reflect reporting lines.

**Term Review for Research Faculty:**

Annual reviews are based on activity reports filed by the faculty member with the department chair at the end of both fall and spring semesters. The chair then sends a letter to the faculty member and to the dean.



Candidates due for renewal of their term should submit a completed Outline of Faculty Data form and supporting materials in the department office by March 1<sup>st</sup> of the 3<sup>rd</sup> year of each term. The OFD should highlight the following aspects of the appointment. The aforementioned evaluation committee will review the OFD and supporting materials and make a renewal recommendation not later than April 1.

To be eligible for renewal of the appointment, a candidate must:

1. *Demonstrate quality work appropriate to the appointment type and discipline –*
  - a. Quality teaching of two courses (Forensic Anthropology and Forensic Science for the current appointment) each year;
  - b. Submission of and receipt of grants to conduct independent research as well as effective management of these projects;
  - c. Submission of and receipt of grants to conduct applied research and service projects as well as effective management of these projects;
  - d. Mentor students in traditional or applied research, or in appropriate training for service projects
2. *Have an appropriate number of years of experience in an appropriate position:* five years at assistant professor (or 5 years of equivalent experience) are required for appointment to associate professor; 5 years at associate professor (or 10 years of equivalent experience) are required for appointment to professor
  - a. In general, appointment to a higher rank may be recommended at the beginning of a new fixed term. (Dr. Berryman is currently appointed as a Professor.)
3. *Demonstrate a willingness to collaborate with MTSU colleagues to ensure a quality program*
4. *Hold appropriate certifications/licenses/degrees required by the position.*