

**Undergraduate Curriculum Committee**

**Meeting Minutes**

**Friday, October 14, 2016**

**LIB 475**

The meeting was called to order at 2:00 p.m. by Chair, Dr. Theresa McBreen. Liberal Arts proposals were moved to the very last item on the agenda due to a scheduling conflict with their representative.

**Members present:** Kathryn Boudreau-Henry, Mike Boyle, Virginia Hemby-Grubb, Terrence Lee, Lei Miao, Karen Reed, Sean Salter, and Peter McCluskey

**Student/Upper Class Rep Present:** Daisha Arnold

**Ex-Officio members present:** Mitzi Brandon, Teresa Thomas, and Susan Fieldhouse

**Guests present:** Dawn McCormack, Jill Austin, Dennis Mullen, Michelle Boyer-Pennington, Doug Heffington, Gretchen Leming, Dana Miller, Helen Binkley, Billy Pittard, and Richard Meeks

**Old Business:**

- I. Minutes approved from last meeting on Friday, September 16, 2016  
Sean Salter made the motion to approve and seconded by Virginia Hemby-Grubb
- II. Previously Tabled Proposals

***Behavioral and Health Sciences (HHP)***

- A. Course Number/Title Change-From HLTH 3340: Foundations of Health Education to HLTH 3240: Foundations of Health Education

1. **Discussion**

- Title should be *Foundations of Health Education* instead of *Foundations in Health Education*
- CIP Code: 51.2207

2. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

HLTH 3240: Foundations of Health Education required in new Community & Public Health Major Core AND in minor for Health

1. **Discussion**

2. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

- B. Title Change-From HLTH 3320: Community and Public Health to HLTH 3320: Assessment in Community and Public Health

1. Remove from Community and Public Health Major Core.
2. Moves to Public Health Concentration
3. Will not appear in the Lifetime Wellness concentration
4. Drop from Health education minor
  - a. **Discussion**  
None
  - b. **Approval**  
Sean Salter made the motion to approve  
Karen Reed seconded that motion

**College of Education (Elementary and Special Education)**

- A. Change in Credit Hours
  1. SPED 4010 Explicit Reading Interventions for Learners with Exceptionalities
    - a) Decrease to 4 credit hour instead of 6 credit hours-to maintain 120 credit hours limit for new K-8 and 6-12 Interventionist Licensure Programs.
      1. **Discussion**
        - Dr. Khan unable to attend
        - Peter Cunningham spoke to the committee
      - Approval**
        - Sean Salter made the motion to approve
        - Karen Reed seconded that motion
- B. Substantive Change Affecting 18+ Credit Hours since last TBR approval  
Replace Special Education-Modified with **Special Education -6-12 Interventionist Licensure Program**
  1. Revised U.D. form and course map for **6-12 General Interventionist** Licensure to reflect a change in credit hours for SPED 4010 and overall credit hour reduction from 122 to 120 credit hours in proposal.
  2. Revised U.D. form and course map for **6-12 Literacy Interventionist** Licensure to reflect a change in credit hours for SPED 4010 and overall credit hour reduction from 122 to 120 credit hours in proposal.
  3. Revised U.D. Form and course map for **6-12 Math Interventionist** Licensure to reflect a change in credit hours for SPED 4010 and overall credit hour reduction from 122 to 120 hour in proposal.

a. **Discussion**

- State of TN has changed licensure requirements
- 4 different tracks
- Old program phases out August 2017 (Summer grads) and new begins September 1
- Mitzi Brandon will verify this information for accuracy
- Goes to TBR for approval

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

C. Substantive Change Affecting 18+ Credit Hours since last TBR approval  
Replace Special Education-Modified with **Special Education K-8 Interventionist Licensure Program**

Revised UD form to reflect a change in credit hours for SPED 4010 and an overall credit hour reduction from 122 to 120 credit hours in proposal.

1. **Discussion**

- Goes to TBR for approval

2. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

I. **New Proposals**

**Media & Entertainment (Electronic Media Communication)**

A. New Academic Program: Degree/Minor/Concentration/Certificate

1. Establish new Minor in Animation

a. **Discussion**

- Goes to TBR for approval

b. **Approval**

- Terrence Lee made motion to approve
- Kathryn Boudreau-Henry seconded that motion

B. Course Title Change

1. EMC 4430: Change from Electronic Media Management to Media Management

a. **Discussion**

- CIP code

- MC Form needs effective term of Fall 2017

**b. Approval**

- Sean Salter made motion to approve
- Karen Reed seconded that motion

C. Course Title Change

1. EMC 4040: Change from Electronic Media Programming to Media Programming

a. **Discussion**

- This should be EMC 4140 on MC form
- MC Form needs effective term of Fall 2017
- Verified with Billy Pittard
- Susan Fieldhouse verified CIP code

**b. Approval**

- Sean Salter made motion to approve
- Karen Reed seconded that motion

D. Non-Substantive Revisions in Curriculum of Existing Major, Minor, Concentration and New Candidacy Requirements

1. Change the Animation Major Candidacy requirements

a. **Discussion**

- Will need to go to Admissions and Standards for approval
- Will need to go to TBR for approval

**b. Approval**

- Sean Salter made motion to approve
- Karen Reed seconded that motion

E. Course Title Change

1. EMC 4010: Change from Electronic Media Sales to Media Sales

a. **Discussion**

- Verify CIP code
- MC Form need effective term of Fall 2017

**b. Approval**

- Sean Salter made motion to approve
- Karen Reed seconded that motion

**Business (Management)**

A. Proposed New Course

1. MGMT 3800: Managing Change and Conflict in Organizations

a. **Discussion**

1. MC form needs MGMT 3800 instead of MGMT 4700

b. **Approval**

- Sean Salter made motion to approve
- Karen Reed seconded that motion

B. Other course description change

1. MGMT 3715: International Sourcing-Change Catalog Description

a. **Discussion**

- Jill Austin-Updated terminology; content not changing

b. **Approval**

- Sean Slater made the motion to approve
- Karen Reed seconded that motion

c. **Special Note**

- Academic Affairs will hold for revision of cross-listed course: MKT 3750

C. Course Title Change and other course description change

1. MGMT 3750: Change course title from Advanced Supply Chain Strategies to International Supply Chain Management

a. **Discussion**

- Cross-listed with MKT 3750

b. **Approval**

- Sean Slater made the motion to approve
- Karen Reed seconded that motion

D. Course Title Change and other change course description

1. MGMT 4700: Change course title from Problems in Supply Chain Operations to Applications in Supply Chain Management

a. **Discussion**

- MC Form need MGMT 3800, not MGMT 4700

b. **Approval**

- Sean Slater made the motion to approve
- Karen Reed seconded that motion

E. Course Title Change and other course description change

1. MGMT 3705: Change course title from Continuous Improvement to Continuous Improvement/Problem Solving

- a. **Discussion**

- None

- b. Approval

- Sean Slater made the motion to approve
    - Karen Reed seconded that motion

***Basic and Applied Sciences (CHEM and BIOL)***

A. Proposed New Course

1. CHEM 4310 (dual-list with CHEM 6310): Modeling Organic and Biological Molecules

- a. **Discussion**

- Recommend CHEM 4315 instead. CHEM 431: Medicinal Chemistry was used in old catalog
    - Leave number at CHEM 4310

- b. **Approval**

- Sean Salter made the motion to approve
    - Karen Reed seconded that motion

B. Inactivation of Courses

1. BIOL 3240: Intro to Evolution
2. BIOL 3230: Intro to Biological Lit
3. BIOL 4520: Plant Anatomy and Development

- a. **Discussion**

- None

- b. **Approval**

- Sean Salter made the motion to approve
    - Karen Reed seconded that motion

C. Non-substantive Revisions in Curriculum of Existing Major, Minor, Concentration

1. Modify course list for Organismal Biology and Ecology concentration

- a. **Discussion**

- Several tracks associated with this but those will eventually be dissolved

- b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

D. Non-Substantive Revisions in Curriculum of Existing Major, Minor, Concentration

1. Modify course list for Physiology concentration

a. **Discussion**

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

E. Course Title Change

1. Change BIOL 1110 (General Biology) to BIOL 1110 (General Biology I)
2. Change BIOL 1111 (General Biology Lab) to BIOL 1111 (General Biology I Lab)
3. Change BIOL 1120 (General Biology) to BIOL 1120 (General Biology II)
4. Change BIOL 1121 (General Biology Lab) to BIOL 1121 (General Biology II Lab)

a. **Discussion**

- BIOL 1110/BIOL 1111 Must go to Gen Ed Committee

b. **Approval**

- Sean Salter made the motion to approve BIOL 1120/1121
- Karen Reed seconded that motion

F. Proposed New Course

1. BIOL 4420: Plant Ecology and Evolution

a. **Discussion**

- Course fees must go through TBR first for approval.
- Mark course fees off the MC form

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

***Behavioral and Health Sciences (Psychology)***

A. Proposed New Course

1. PSY 4810-: Teams in Organizations

a. **Discussion**

Approved new number of PSY 4810

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

***Behavioral and Health Sciences (Human Sciences)***

A. Course Title Change and Course Prefix/Number Change

1. Interior Design Program to change course numbers for 8 courses

- a) Change from IDES 3600: House Design to IDES 3130
- b) Change from IDES 3720: Interior Materials and Finishes to IDES 3140
- c) Change from IDES 3730: Residential Design I to IDES 3220
- d) Change from IDES 3740: Interior Design Business Practices to IDES 3300
- e) Change from IDES 4740: Lighting Design to IDES 3330
- f) Change from IDES 4790: Interior Construction Documents to IDES 4100
- g) Change from IDES 4730: Residential Design II: to IDES 4110
- h) Change from IDES 4780: Interior Design Portfolio to IDES 4120

a. **Discussion**

- Susan Fieldhouse needed verification of Instructional Method and Schedule Type
- MC forms stay as marked
- Contact hours verified

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

B. Interior Design Program to change course numbers/names for 12 courses

- a) Change from IDES 2700: Interior Design Fundamentals to IDES 2100: Interior Design Elements and Principles
- b) Change from IDES 2710: Interior Design Graphics to IDES 2110: Interior Design Communications
- c) Change from IDES 4700: History of Interiors to IDES 2120: History of Interiors I
- d) Change from IDES 3710: Principles of Interior Design to IDES 3100: Design Process
- e) Change from IDES 3750: Interior Design Visual Presentations II to IDES 3110: Interior Designs Computer Applications I



- f) Change from IDES 4710: Survey of Contemporary Interior Design to IDES 3120: History of Interiors II
- g) Change from IDES 3700: Int Design Visual Presentations I to IDES 3200: Interior Perspective Sketching and Rendering
- h) Change from IDES 3760: Int Design Visual Presentations III to IDES 3210: Interior Design Computer Applications II
- i) Change form IDES 3770: Adv Computer App in Int Design to IDES 3310: Interior Design Computer Applications III
- j) Change from IDES 4750: Intro to Commercial Design to IDES 3320: Corporate Design
- k) Change from IDES 4760: Contract Design I to IDES 4200: Healthcare Design
- l) Change from IDES 4770: Contract Design II to IDES 4210: Hospitality Design

**a. Discussion**

- Susan Fieldhouse needed verification of Instructional Method and Schedule Type
- MC forms stay as marked
- Contact hours verified
- UD form needs corrections; Mitzi will contact department

**b. Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

***Behavioral and Health Sciences (Nursing)***

**A. Other: Deletion of MATH 1530 from Nursing Pre-requisites**

**1. Discussion**

- Gen Ed Director approves this.
- Goes to Admissions & Standards for approval and then TBR.

**2. Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

**B. Other: Addition of MATH 1710 to Nursing Pre-requisites**

**1. Discussion**

None

**2. Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

- C. Revision of Admission/Progression/Graduation Requirements
  - 1. Revision of School of Nursing Candidacy, progression and dismissal requirements for the traditional BSN and RN to BSN
    - a. **Discussion**
      - Will go to Admissions & Standards and then TBR
    - b. **Approval**
      - Sean Salter made the motion to approve
      - Karen Reed seconded that motion

### **Liberal Arts (English)**

#### Non-Substantive Revisions

- 1. Add ENGL 2500: Creative Writing Workshop to list for English minor
  - a. **Discussion**
    - Make it retroactive so that current minors are included
  - b. **Approval**
    - Sean Salter made the motion to approve
    - Karen Reed seconded that motion

### ***Liberal Arts (Theatre and Dance)***

- A. Other Course Proposal Update-THEA 4400: Lighting for Arts & Entertainment II- Update current curriculum for changed practices in industry
  - 1. **Discussion**
    - None**
  - 2. **Approval**
    - Sean Salter made the motion to approve
    - Karen Reed seconded that motion

### ***Liberal Arts (Global Studies)***

- A. Title Change of Degree Program/Concentration
  - 1. Change "Cultural Geography" to Human Geography" in the name of the major and concentrations within the major.
    - a. **Discussion**
      - What is "human geographay"? Relationship of man to earth, how does man use the earth, etc.

- Teresa Thomas: Current students need to be made aware the name of their degree is changing. Doug Heffington verified they will do so.
- Goes to TBR for approval.

b. **Approval**

- Sean Salter made the motion to approve
- Karen Reed seconded that motion

II. **Other business**  
n/a

III. **Adjournment**  
Sean Salter made the motion to adjourn and Karen Reed seconded that motion.