

MINUTES
2023-2024 Undergraduate Curriculum Committee
September 22, 2023
JUB 100 - 1:00 p.m.

Members Present

Denise Shackelford, Chair (CME), Brielle Campos (UC), Heather Dillard (COE), Natalie Griffin (COE) (late), Sarah Ji (COB), Paul Kline (CBAS), Robert Rogers (CBHS), Amanda Swenson (CLA), Richard Tarpey (COB), Elizabeth Whalen (CBHS), Xin Yang (CBAS)
SGA student representative: Jenene Grover

Ex-Officio Members Present

Teresa Thomas, Tyler Henson, Mitzi Brandon, Karen Dearing

Members Absent

Theresa McBreen (CLA); Sydney Anthony (SGA student representative)

Ex-Officio Members Absent

Amy Aldridge Sanford, Susan Myers-Shirk, Rachel Kirk

Guests Present

Eric Detweiler (ENGL), Joseph Morgan (Music), Francis Koti (GSHG), Robyn Ridgley (COE), Teresa Davis (PSY), Ken Currie (ET), Judy Albakry (Honors), Cindy Johnson and Susan Smith (Registrar's Office)

Committee Charge (Brandon for Aldridge Sanford)

Mitzi Brandon gave the charge to the committee for AY 2023-2024, referencing MTSU Policy 32 University Committees
www.mtsu.edu/policies/governance-and-compliance/032.php#UndergraduateCurriculum

Elect Vice Chair (Shackelford)

Elizabeth Whalen volunteered to serve as the vice chair for the 23-24 academic year. A motion was made to nominate Elizabeth. The motion was seconded and approved. Elizabeth will serve as vice chair this year and will then become chair for AY 2024-2025.

Approval of Minutes from April 21, 2023

A motion to made to approve the minutes from the April 21, 2023 meeting. The motion was seconded and approved.

Consent Agenda

A motion was made to approve the consent agenda as presented. The motion was seconded and approved.

Proposals

Proposal	Effective Date	Proposed Action	Detailed Explanation	Reference #
College of Basic and Applied Sciences				
Engineering Technology				
Mechatronics Engineering, B.S.	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Current Curriculum Requirement: MATH Elective 3 credit hours Proposed Curriculum Requirement: MATH Elective 3 credit hours from the following list of electives: MATH 2010, MATH 2050, MATH 3180, MATH 3260, MATH 4200, or MATH 4230	15
Discussion: Department Chair Ken Currie was available to answer questions. Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
College of Behavioral and Health Sciences				
Human Sciences				
NFS - 1030 - Themes in Nutrition and Food Science	Summer 2024	New Course	Explorations of scientific aspects of food and nutrition and their relationships to health. Themes vary based on current issues and trends.	16
Discussion: The department requested that this proposal be removed from the agenda. The CBHS representative made a motion to remove the proposal from the agenda. Motion was seconded and approved. Proposal was not considered.				
Psychology				
Industrial/Organizational Psychology Minor	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Add PSY 4830 Occupational Health Psychology as an approved elective to the list of possible electives for the I/O psychology minor. This course has already been approved and can be taken as part of the I/O major.	8
Discussion: N/A Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Psychology Candidacy Program	Summer 2024	Change to admission, retention, progression, or graduation policy	The proposal is to terminate the candidacy program which was implemented in fall 2014 as part of a university-wide initiative to increase student retention and progression. The candidacy program will be replaced with another method that will allow for students to be assigned a faculty advisor earlier in their curriculum.	19
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Discussion: Department representative was available to answer questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Education

COE - Admission to Teacher Education - all initial teacher licensure programs	Summer 2024	Change to admission, retention, progression, or graduation policy	For some time, the College of Education teacher licensure programs have needed an official process for supporting students who struggle with dispositional issues. We are proposing a retention and progression policy that focuses on identifying dispositional issues and supporting students so they continue to progress if possible. The policy also includes details for supporting students to transition out of the program if progress is not made or the student displays a professionalism or ethical issue that places PK-12 students at risk.	2
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Discussion: Department representative was available to answer questions.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Elementary and Special Education

ELED - 4420 - The Professional Teacher	Spring 2024	New Course	Prerequisite: Acceptance into the Teacher Education Program. This one-hour course provides an in-depth study of relevant and current topics in the field of teaching such as: becoming a metacognitive teacher, expectations of a professional teacher, and professional learning communities.	3
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Discussion: Department representative was available to answer questions. Tyler Henson asked if a Program Change form was also needed. Representative indicated that it would not be necessary.
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Liberal Arts

PWR - 4999 - Writing Your Future	Spring 2024	New Course	Senior capstone course for the Public Writing and Rhetoric major. Focuses on the creation of a professional portfolio and preparation for students public, professional, and/or scholastic futures.	18
Discussion: Department representative was available to answer questions.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Global Studies and Human Geography

GEOG - 4290 - Urban and Regional Planning	Spring 2024	New Course	Topics include planning history, legal framework, planning and politics, comprehensive planning, planning tools such as zoning, planning fields such as urban design, planning for housing, transportation planning, environmental planning, growth management, and smart growth among others.	6
Discussion: Department representative was available to answer questions. Tyler Henson noted that Program Changes may be needed to add to the department's programs.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

History

History Minor	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Add the following courses to the US History electives Category: HIST 3110 - Explorations in Public History HIST 4860 - Historical Archaeology. The above can be retroactive. For History Upper Division Electives Hours, category can simply read: HIST 3000-4999. The following cannot be retroactive: Please remove from the History European electives category: GEOG 3120 Please remove from the History US electives category: GEOG 3120, 4340, 4540 Please remove from History Elective Hours: GEOG 3720, GEOG 4360	7
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Discussion: Proposal was amended to include all items listed in Curriculog proposal as some items were missed on the paper agenda.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Music

MUHL - 1615 - Nashville and Its Music	Summer 2024	New Course	A chronological study of the music of Nashville. The course studies the various populations and ethnic communities of Nashville, revealing connections between their origins, their music and place in the civic life of the city, as well as the way various city and state policies have impacted the presence and development of these communities	14
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Discussion: Department representative was available to answer questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Sociology and Anthropology

International Media Studies Minor	Summer 2024	Termination of an academic program or concentration	We wish to terminate the minor due to a lack of student interest. The minor has not been accepting new students for some time. No currently active students are pursuing the minor.	9
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Discussion: N/A

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

World Languages, Literatures, and Cultures

Foreign Languages, French and Francophone Studies Concentration, B.A., B.S., Teacher Licensure	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Currently, the French and Francophone Studies concentration for the Foreign Languages major (B.A. / B.S. / B.S. Teacher Licensure) requires that students take FREN 3010. We would like to eliminate this requirement. FREN electives will increase to 20 hours from 17 hours. The total number of required credit hours in the concentration (and the total number of required upper-division credit hours) will remain the same. <i>NOTE: Changes for future catalogs only; substitutions needed for older catalogs.</i>	4
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Foreign Languages, French and Francophone Studies Concentrations, B.A. and B.S.	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	<p>Currently, the French and Francophone Studies concentration for the Foreign Languages major (B.A. / B.S. / B.S. Teacher Licensure) requires that students take 6 credit hours at the 4000 level. We would like to reduce that requirement to 3 credit hours. FREN electives will increase to 20 hours from 17 hours. The total number of required credit hours in the concentration (and the total number of required upper-division credit hours) will remain the same.</p> <p><i>NOTE: Changes for future catalogs only; substitutions needed for older catalogs.</i></p> <p>NOTE2: If proposal no. 4 (above) is approved, elective hours will become 23.</p>	5
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Discussion: The department requested that proposal numbers 4 and 5 be removed from the agenda. The CLA representative made a motion to remove the proposals from the agenda. Motion was seconded and approved. Proposals were not considered.

**College of Media and Entertainment
Journalism and Strategic Media**

Advertising Minor	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	Add the advertising ethics (ADV 3080) course to the options for students minoring in advertising and remove the journalism ethics (JOUR 4850) course.	1
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Discussion: Department representative was available to answer questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Journalism, Visual Communication Concentration, B.S.	Summer 2024	Change to curriculum of existing major (including concentrations), minor, or certificate	<p>Curriculum Change #1: Under Auxiliary Major Requirements, we want to replace CSCI 1150 Computer Orientation with PHOT 1050 Basic Digital Photography. Drawing I will move from Auxiliary to Professional. (see next) Auxiliary Major Requirements will now be a total of 6 hours.</p> <p>Curriculum Change #2: Under Professional Topics Requirements, we want to add "Choose one: ANIM 2040 Motion Graphics I or ART 1620 Drawing I." This will bump the Professional Topics hours to 12</p> <p>Curriculum Change #3: Under Conceptual Requirements "choose two" we want to modify the listing of courses to read: ADV 3020 Principles of Advertising, ADV 3060 Issues in Advertising: Sexuality & Gender, JOUR 3050 Principles of Health Comm., EMC/JOUR/RIM 3650 Free Expression, Mass Media, & the American Public; JOUR 3660 Strategic Communication Research, JOUR 4210 Mass Communication & Society, JOUR 4780 Media & Markets, JOUR 4820 Race, Gender, & Class in Media, JOUR 4850 Ethics and Mass Communication, VCOM 3810 History of Visual Communication OR Approved School of Journalism & Strategic Media</p> <p>NOTE: Major hours increase from 47 to 50.</p>	13
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Discussion: Department representative was available to answer questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

NOTE: Both JOSM proposals were considered before CLA as representative needed to be in Nashville for a previous appointment.

University Honors College

University Honors Associate Minor	Summer 2024	Change to Curriculum of existing major (including concentrations), minor, or certificate	This change includes changing "3 hours of any 3000/4000 level honors course" to "3 hours of any level honors course." There are also some changes to the courses allowed within the Interdisciplinary Seminar requirement (allowing research hours to count in this category) and Lecture Series requirement (allowing the use of ENGL 3635 to satisfy this requirement).	20
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Discussion: Department representative was available to answer questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

University Honors Minor	Summer 2024	Change to Curriculum of existing major (including concentrations), minor, or certificate	Reducing the number of hours in the University Honors minor (UH) from 29 to 23. This reduction includes removing the "3 hours of any 3000/4000 level honors course" and changing "18 hours of any 1000/2000 level honors course" to "15 hours of any level honors course." There are also some changes to the courses allowed within the Interdisciplinary Seminar requirement (allowing research hours to count in this category) and Lecture Series requirement (allowing the use of ENGL 3635 to satisfy this requirement).	21
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Discussion: Department representative was available to answer questions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Good of the Order

The next meeting of the Undergraduate Curriculum Committee will be October 13, 2023 at 1:00 p.m. via Zoom.

Proposals are due Wednesday, October 4, 2023 in order to be considered by the committee for approval.

Adjournment

**Consent Agenda
2023-24 Undergraduate Curriculum Committee
September 22, 2023**

All items effective Summer 2024

Current Prefix and Number	Current Course Title	Course Number Change	New Course Title	Course Prefix Change	Catalog Desc. Change	Contact Hour Change	Course Inactiv.	Other
CBHS								
17) NFS 3100	Cultural Food Studies	NFS 2100						
CME								
10) JOUR 2720	Digital Media Skills		Digital Media Practices		X			
11) JOUR 4210	Mass Communication and Society		Media and Society		X			
12) JOUR 4900	Independent Study In Mass Communication		Independent Study of Media Issues					