

Minutes
2022-2023 Undergraduate Curriculum Committee
September 23, 2022
LIB 475 - 1:00 p.m.

Members Present: Kevin Downs, Chair (CBAS), Heather Dillard (COE), Michelle Finch (CBHS), Scott Handy (CBAS), Tim Nelson (UC), Sheri Selph (CLA), Chris Quarto (COE), Richard Tarpey (COB), Elizabeth Whalen (CBHS); Denise Shackelford (CME) met via Zoom

Ex-Officio Members Present: Amy Aldridge Sanford, Mitzi Brandon, Teresa Thomas, Tyler Henson, and Suzanne Mangrum

Members Absent: Kelly Williams (BUS), Theresa McBreen (CLA), Ashley Greer (SGA rep), and Grayce Sanders (SGA rep)

Guests Present: Xiaowei Shi (COMM), Ron Kates (ENGL), Katie Foss (JOSM), Paul Eubanks (SOC/ANTH), Rebekka King (PHIL/RS), Cindy Johnson, and Susan Smith (Registrar's Office)

Call to Order (Downs)

The first meeting of the AY 2022-2023 Undergraduate Curriculum Committee was called to order by the Chair, Kevin Downs, at 1:00 p.m.

Committee Charge (Sanford)

Amy Aldridge Sanford gave the charge to the committee for AY 2022-2023, referencing MTSU Policy 32 University Committees <https://www.mtsu.edu/policies/governance-and-compliance/032.php#UndergraduateCurriculum>

Roll Call/Introductions

Elect Officers (Downs)

Denise Shackelford volunteered to be the Vice Chair for this academic year. A motion was made to nominate Denise. That motion was seconded and approved. Denise is serving as Vice Chair this year, and will then become the Chair of the Undergraduate Curriculum Committee for AY 2023-2024.

Approval of Minutes from April 22, 2022 (Downs)

A motion was made to approve the minutes from the April 22, 2022 meeting. The motion was seconded and approved.

Consent Agenda

A motion was made to approve the consent agenda as presented. That motion was seconded and approved.

New Business

Proposal	Effective Date	Proposed Action	Detailed Explanation	Reference #
College of Basic and Applied Sciences Agriculture				
ANSC - 3710 - Rabbit Production	Spring 2023	New Course	Principles of rabbit production and management focused on the commercial, show, and pet sectors. Topics include rabbit breeds and genetics; nutrition and feeding; reproduction; management; health and diseases; and rabbit products.	3
Discussion: n/a Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
POUL - 3000 - Backyard and Small Poultry Flock Production	Spring 2023	New Course	A comprehensive course focused on the production and management of backyard and small poultry flocks. Hands-on learning opportunities will be prioritized.	42
Discussion: n/a Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				
Animal Science, B.S.; Animal Science programs, B.S.	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Proposal to add ANSC 3710 - Rabbit Production - and POUL 3000 - Backyard and Small Poultry Flock Production - to the approved list of ANSC major electives for the B.S., Animal Science and B.S., Animal Science (MTeach) programs. These courses are currently in the curriculum approval chain. Retroactive to all active catalogs.	2
Discussion: n/a Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Chemistry

CHEM - 4105 - Advanced Organic Chemistry	Summer 2023 Spring 2023	New Course	A more in-depth survey of Organic Chemistry with an emphasis on modern reagents for oxidation and reduction, transition-metal catalysis, protecting group chemistry, and asymmetric synthesis. Application to synthesis will be central.	6
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Discussion: Discussions were made to change the effective date to Spring 2023 instead of Summer 2023. A representative was present for other minor questions from the committee.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Behavioral and Health Sciences

Criminal Justice Administration

Criminal Justice Administration, B.S.	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Remove tracks in the general program; major hours remain the same	7
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Discussion: Minor discussions were made.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Tourism and Hospitality Management Minor	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Add additional courses to the electives options for the THM Minor. Include the following courses in addition to the existing options: LSTS 4850 Cross-Cultural perspectives; THM 4167 Revenue Management; THM 4267 Hospitality Technology; THM 3360 Weddings and Special Events; and THM 4160 Event Risk Management	47
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Discussion: Changes were made retroactive to all valid catalogs.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Human Sciences

NFS - 4020 - Senior Seminar in Dietetics	Summer 2023	Course Credit Hour Change Contact Hour Change	NFS 4020 Senior Seminar in Dietetics would become a 3- credit course (in place of the current 2 credit course) to allow students an opportunity to adequately complete their research projects and share findings. NOTE: Course must be variable 2-3 hours to offer options for past catalog students who only need a 2-hour option in the major. The 3 hour option would be for 2023-2024 catalog students only.	25
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Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Nutrition and Food Science (NFS), Dietetics Concentration	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Three changes are proposed to the NFS, Dietetics Concentration. The first change is to eliminate CDFS 3320 Family Relations from the curriculum. This 3-credit hour course will be replaced by a guided upper division elective. The second change is to eliminate CHEM 3530/31 Principles of Biochemistry/Lab and replace it with CHEM 3570 Nutritional Biochemistry. The new course will be a 3-credit hour course and will no longer be accompanied by a 1-credit hour lab. The third change will be using the available 1-hour credit to make NFS 4020 Senior Seminar in Dietetics a 3-credit hour course instead of the current 2-credit hour course. Major goes from 59 hours to 60 hours.	40
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Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Nutrition and Food Science: Family and Consumer Sciences Secondary Education Concentration Summer 2023 New Concentration

The Family and Consumer Sciences Secondary Education (FCSSE) concentration of the Nutrition and Food Science program offers preparation for students to teach Family and Consumer Science (FCS) in grades 6-12. Licensure to teach FCS requires a bachelor's degree from an institution approved for the training of teachers in FCS and its occupational areas. A minor in Secondary Education is also required. Students may select one of two occupational endorsements as a required part of the major and choose to have the second endorsement by taking six additional hours. Those who complete the program are qualified to teach in vocationally reimbursed FCS programs as well as non-reimbursed programs.

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Discussion: The new concentration will be sent to THEC for approval. A representative was not present for further discussion.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Nursing

NURS - 3000 - Professionalism in Nursing	Summer 2023	Clarification of Course	Updating course outcomes in preparation for	26
NURS - 3010 - Pathophysiology		Outcomes	accreditation during the 22-23 academic year.	27
NURS - 3030 - Health Assessment		Change/update course		28
NURS - 3041 - Clinical Skills Lab		content		29
NURS - 3170 - Clinical Pharmacology in Nursing				30
NURS - 3350 - Introduction to Nursing Practice				31
NURS - 3380 - Caring for Clients with Mental Health Alterations				32
NURS - 3390 - Mental Health Clinical				33
NURS - 3530 - Caring for Adult Clients				34
NURS - 3550 - Caring for the Childbearing Family				35
NURS - 3560 - Caring for the Childbearing Family-Clinical				36
NURS - 4370 - Caring for the Community as Client				37
NURS - 4380 - Community Clinical				38
NURS - 4586 - Caring for Children and Teen Clients-Clinical				39

Discussion: A motion was made to group all these courses together and vote on them at one time. The motion was seconded and approved.

Committee Action: A motion was made to approve the proposals. The motion was seconded and approved.

Social Work

SW - 4200 - Creativity and Personal Growth	Summer 2023	Course Discontinuation	Introduces the creative process and the use of that process in the development of self-awareness and empathetic relationships with others. Course last offered Fall 2018	45
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Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Jones College of Business

Business Administration, B.B.A.	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Current: MGMT 3630, 3810, or 4680 (3 hrs) Proposed: MGMT 3810, 4200, or 4680 (3 hrs) AND Current: MKT 3930 or MGMT 3890 (3 hrs) Proposed: MGMT 3890, 3940, MKT 3825, or MKT 3930 (3 hrs) AND Current: includes MGMT 3710 in a long list of options Proposed: remove MGMT 3710 from that line	5
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Discussion: A representative was present for discussions.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Education

Elementary and Special Education

Middle Level Education (Grades 6-8, Social Studies), B.S.	Summer 2023	Change to curriculum of existing major (including concentrations), minor, or certificate	Students will need to choose 3 of the 5 offered (HIST 2010, 2020, 2030, 2040, or 2050). History department expanded the offerings, program needs to align with their requirements.	16
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Discussion: This change will be made retroactive to all valid catalogs.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Liberal Arts

English

ENGL - 3605 - Applied Writing	Summer 2023	Update Course Objectives	Proposal is to update course objectives and bring them closer in line to the current needs of students. This class was originally created as a remedial version of ENGL 4605, but curricular changes in that course leave a gap for students. We also propose to remove the prohibition of English majors and minors using this course towards their program of study.	11
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

ENGL - 3620 - Professional Writing	Summer 2023	Change/update course content	A specialized writing course for students planning to work in technology, engineering, science, and government industries. ENGL 3620 provides individual and collaborative practice in the discourse and conventions of professional and technical writing (PTW) genres including emails, memos, analyses, instructions, proposals, reports as well as PTW skills like user experience design and content strategy basics. Supplementary materials are provided for employment packages (e.g., cover letters, resumes) and tips are provided for LinkedIn and LinkedIn Learning. Students in this class can expect to complete 3 major writing projects (20 points possible) and 10 discussion boards (30 points possible) that expose them to the contexts, communities, and cultures of professional writing.	12
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

ENGL - 3685 - Beyond Flash Fiction	Spring 2023	New Course	A creative writing workshop. Students read and write flash fictions, prose poems, lyric essays, and hybrid writings. Writing intensive. Workshops where student writers develop a community focused on creativity, craft, and feedback.	13
Discussion: A representative was present for discussion. This new course will be an available option for all writing concentrations.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Music

MUAP - 4573 - Private Instruction Harp	Spring 2023	New Course	MUAP 4573 is an applied instruction course in harp performance and technique. The course will meet for a weekly hour lesson and will conclude with a jury and require public performances each semester. The course is open to upper division music majors for applied instruction. Admittance to the course is subject to approval by the instructor and the director of the School of Music.	20
Discussion: n/a				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Philosophy and Religious Studies

RS - 1030 - Introduction to World Religions	Spring 2023	New Course	An introduction to the study of global religions, highlighting their complexity and strategies for recognizing patterns of similarity and divergence. Topics include history, development, texts, practices, and beliefs.	44
Discussion: The Registrar's Office is interested in having a list of courses articulated as part of the Tennessee Transfer Pathway program, including this one. A representative was present for discussion.				
Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.				

Sociology and Anthropology

ANTH - 3230 - Archaeology of Salt	Spring 2023	New Course	A comprehensive and global comparison of the role of salt in the development of ancient and modern human societies. Focuses on the production, distribution, and uses of this mineral.	4
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Discussion: A representative was present for discussion. The course will be an elective.

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

College of Media and Entertainment

Media Arts

IAM - 3560 - Order, Disorder, and Change in Digital Societies	Summer 2023	Course Discontinuation	Introduces theories of adoption, emergence, and disruption of digital technologies in global cultures. The course curriculum was never created. The course originator resigned from the university.	14
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Discussion: n/a

Committee Action: A motion was made to approve the proposal. The motion was seconded and approved.

Announcements

The next meeting of the Undergraduate Curriculum Committee will take place via Zoom on Friday, October 14, 2022.

Adjournment

The meeting was adjourned at 1:35 p.m.

**Consent Agenda
2022-23 Undergraduate Curriculum Committee
September 23, 2022**

Current Prefix and Number	Current Course Title	Course # change	New Course Title	Course Prefix Change	Catalog Description Change	Contact Hours Change	Other
CBAS							
1) AERO 3710	Unmanned Aircraft					1.5 to 1	Summer 2023
CBHS							
46) THM 4140	Food and Spirits Tourism		Food and Beverage Tourism		X		Summer 2023
ELED							
8) EESE 2011	Introduction to Education Practicum					1 to 2	Summer 2023
9) ELED 3100	Experiencing Elementary Education					1 to 2	Summer 2023
CLA							
17) MUAP 2591	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
18) MUAP 2592	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
19) MUAP 2594	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
21) MUAP 4591	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
22) MUAP 4592	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
23) MUAP 4593	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
<i>continued</i>							

Current Prefix and Number	Current Course Title	Course # change	New Course Title	Course Prefix Change	Catalog Description Change	Contact Hours Change	Other
24) MUAP 4594	Private Instruction - Jazz Bass Guitar		Private Instruction - Jazz Bass				Summer 2023
CME							
10) EMC 1020	American Media and Social Institutions		Introduction to Media and Entertainment				Summer 2023
48) VFP 2990	Film and TV Sound					From 6 to 3	Summer 2023
15) JOUR 1020	American Media and Social Institutions		Introduction to Media and Entertainment				Summer 2023
43) RIM 1020	American Media and Social Institutions		Introduction to Media and Entertainment				Summer 2023

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